

AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK
November 28, 2017
Immediately following Public Hearing for Bylaw No. 1282-17

A. ADOPTION OF AGENDA

B. DELEGATIONS

1. Livingstone Ski Academy Society – Update / Request for Sponsorship
 - Letter from Livingstone Ski Academy Society and Pincher Creek Minor Hockey, dated November 8, 2017

C. MINUTES

1. Council Meeting Minutes
 - November 7, 2017

D. UNFINISHED BUSINESS

1. Request for Area Structure Plan / Municipal Development Plan
 - Email from Oldman River Regional Services Commission, dated November 10, 2017
 - Email from Beaver Mines Community Association, dated October 31, 2017
2. Appointment to the Chamber of Commerce
 - Email, dated November 7, 2017

E. CHIEF ADMINISTRATOR OFFICER'S (CAO) REPORTS

1. Operations

- a) Beaver Mines Water and Wastewater Project Briefing
 - Briefing Notes dated November 23, 2017
- b) Operations Report
 - Report from Director of Operations, dated November 22, 2017
 - Public Works Call Log

2. Planning and Development

Nil

3. Finance

- a) Over – Expenditure on Fire Costs
 - Report from Director of Finance, dated November 22, 2017
- b) Future Penalty on Lexin Resource Tax Accounts
 - Report from Director of Finance, dated November 22, 2017
- c) Statement of Cash Position
 - For Month Ending October 2017

4. Municipal

- a) Foothills Little Bow Municipal Association – Regular Meeting of the Association
 - Letter from Foothills Little Bow Municipal Association, dated November 20, 2017
- b) Appointments to Committees – Facility Committee
 - Councillor Everts requested item be on Agenda
- c) Council Committee Meetings
 - Report from Chief Administrative Officer, dated November 23, 2017
- d) Scheduled Council Meeting – December 26, 2017
 - Report from Chief Administrative Officer, dated November 23, 2017
- e) Emergency Management
 - Report from Chief Administrative Officer, dated November 21, 2017
- f) Security Solutions
 - Councillor Lemire requested item be on Agenda

- g) Chief Administrative Officer's Report
 - Report from Chief Administrative Officer, dated November 23, 2017
 - Administration Call Log

F. CORRESPONDENCE

1. For Action

- a) Request for Penalty Forgiveness
 - Letter from Dennis Lastuka, dated November 22, 2017
- b) Hamlet of Beaver Mines Fire Hall
 - Letter from Beaver Mines Brigade, dated November 21, 2017
- c) Beaver Mines Lagoon Project
 - 1) Letter from Welke, et al, dated November 20, 2017
 - 2) Email from Beaver Mines Community Association, dated November 22, 2017
 - 3) Email from Cornell Van Ryk, dated November 13, 2017
 - 4) Letter from McRae, et al, dated November 20, 2017

2. For Information

- a) Requisition of Payments from Delinquent Oil and Gas Properties
 - Letter from Municipal Affairs, dated October 26, 2017
- b) Nomination for the 2017 Stars of Alberta Volunteer Awards
 - Letter from Alberta Government, dated November 10, 2017
- c) Friends of Castle River Petition
 - Petition Information
- d) Negotiated Settlement between AltaLink and Customers
 - Email from AltaLink, dated November 20, 2017
- e) Letter to Council BM Development Plan
 - Email from Cornell Van Ryk, dated November 19, 2017
- f) Road Surfacing and Dust Control Pilot
 - Email from Kevin May, dated November 17, 2017
- g) Thank You Card
 - Thank You Card from Beaver Mines Community Association

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Reeve Quentin Stevick – Division 1

Councillor Rick Lemire – Division 2

Councillor Bev Everts– Division 3

- Facilities Committee
 - Minutes of October 3, 2017
- Family and Community Support Services
 - Minutes of October 2, 2017
- Oldman River Regional Services Commission
 - Minutes of May 11, 2017
 - Minutes of September 7, 2017
- Beaver Mines Community Association
 - Minutes of October 21, 2017

Councillor Brian Hammond - Division 4

Councillor Terry Yagos – Division 5

- Crowsnest / Pincher Creek Landfill Association
 - Minutes of September 20, 2017

H. IN-CAMERA

1. Legal – Kenow Fire – FOIP Section 27
2. Land – Road Closure – FOIP, Section 17
3. Land – Easement Agreements FOIP Section 17
4. Legal – Fire Bill – FOIP Section 17
5. Legal – Regional Emergency Management Agency – FOIP Section 19
6. Legal – Advice from Officials – FOIP Section 24
7. Labour – CAO Evaluation – FOIP Section 19
8. Labour – CAO Contract – FOIP Section 19

I. NEW BUSINESS

J. ADJOURNMENT



November 8, 2017

Dear Sponsors,

The Livingstone Ski Academy Society (LSAS) and Pincher Creek Minor Hockey (PCMH) are pleased to announce a joint collaboration to host a very exciting fundraising event on December 31, 2017.

Bring in the New Year and support young ski and hockey athletes at the same time! This is a Funny Money Casino and it will be held at the Pincher Creek Community Hall on New Years' Eve. See attached poster for more details. We are certain that this is going to be the party that you won't want to miss.

This event will reach out to the greater community to gather support for both Minor Hockey and Livingstone Ski Academy. And it is going to be FUN! LSAS and PCMH both have an ambitious goal to increase funds available to support their programs. Funds raised by the Livingstone Ski Academy Society and Pincher Creek Minor Hockey are used to keep registration costs down, as well as purchase necessary equipment and services required for their respective sports. The money raised at this event will directly benefit many young athletes in our community.

Thank you for taking the time to consider the sponsorship options we have outlined in this package. We are truly grateful for your support and the enthusiasm shown for our New Years' Eve Casino. Looking forward to seeing you there!

Yours truly,

Kim Gelber & Traci Carlson-Deley,
on behalf of Livingstone Ski Academy Society & Pincher Creek Minor Hockey

kimberlygelber@gmail.com

traci@deleyenergy.com

Pincher Creek New Years Eve Casino

Hosted by Livingstone Ski Academy & Pincher Creek Minor Hockey

Contact: Kim Gelber (LSA) 403 627 9841 or Traci Deley (Minor Hockey) 403 627 6730

Facebook.com/events/1929991607260330





New Year Eve Casino

Diamond Sponsorship

\$1000, Includes:

- Opportunity to sponsor with "product or cash"
- 4 tickets to the event
- Reserved VIP table for the night
- Premium table sponsorship
- Top row on the sponsorship wall
- Social media shout outs
- Special mentions throughout the evening

Gold Sponsorship

\$500, Includes:

- Opportunity to sponsor with "product or cash"
- 2 tickets to the event
- Table sponsorship
- Social media shout outs
- Second row on the sponsorship wall
- Special mentions throughout the evening

Silver Sponsorship

\$300, Includes:

- 1 tickets to the event
- Drink cart sponsorship
- Social media shout outs
- 3rd row on Sponsorship Wall
- Special mentions throughout the evening

Bronze Sponsorship

\$150, Includes:

- Sponsorship Wall
- Social media shout outs

Other Sponsorship Opportunities:

- Venue Sponsor, sponsor the cost of the Community Hall
- Band Sponsor, sponsor the cost of the entertainment

***Please include a business card and/or electronic copy of your logo for sponsorship recognition.**

Pincher Creek New Years Eve Casino

Hosted by Livingstone Ski Academy & Pincher Creek Minor Hockey
Contact: Kim Gelber (LSA) 403 627 9841 or Traci Deley (Minor Hockey) 403 627 6730
[Facebook.com/events/1929991607260330](https://www.facebook.com/events/1929991607260330)



LIVINGSTONE SKI ACADEMY & PINCHER CREEK MINOR HOCKEY PRESENT



FUNNY MONEY CASINO FUNDRAISING EVENT

Sunday **31** December

Pincher Creek Community Hall

TICKETS \$70 INCLUDES:
GLASS OF BUBBLY ON ARRIVAL
LIVE MUSIC BY FAST TIMES
CHEF PREPARED APPETIZER DINNER
DESSERT & LATE NIGHT SNACK



TICKETS AT LIVINGSTONE SCHOOL
& ATB FINANCIAL
CASH BAR | SEMI FORMAL | 18 PLUS

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
COUNCIL MEETING
NOVEMBER 7, 2017

8882

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, November 7, 2017, in the Council Chambers of the Municipal District Building, Pincher Creek, Alberta.

PRESENT Reeve Quentin Stevick, Councillors Brian Hammond, Terry Yagos, Rick Lemire and Bev Everts

STAFF Director of Finance Janene Felker, Director of Operations Leo Reedyk, Director of Development and Community Services Roland Milligan, and Executive Assistant Tara Cryderman

Reeve Quentin Stevick called the Council Meeting to order, the time being 1:00 pm.

A. ADOPTION OF AGENDA

Councillor Brian Hammond 17/507

Moved that the Council Agenda for November 7, 2017, be approved as presented.

Carried

B. DELEGATIONS

There were no delegations scheduled.

C. MINUTES

1. Organizational Meeting Minutes

Councillor Rick Lemire 17/508

Moved that the October 24, 2017 Organizational Meeting Minutes, be approved as presented.

Carried

2. Council Meeting Minutes

Councillor Bev Everts 17/509

Moved that the Council Meeting Minutes of October 10, 2017, be amended, the amendment as follows

The name indicated in Resolution No. 17/446 be corrected to “Martin Walters” not “Mike Walters”;

And that the minutes be approved as amended.

Carried

D. UNFINISHED BUSINESS

1. Cost Comparison

Councillor Terry Yagos 17/510

Moved that the email from Cornell Van Ryk, dated October 3, 2017, be received as information.

Carried

2. Proposed Resolution – Call for Public Review of Kenow Fire

Councillor Bev Everts 17/511

Moved that Resolution No. 17/427, regarding a call for a public review of the Kenow Fire, be placed back on the table.

Carried

Councillor Quentin Stevick 17/512

Moved that the MD of Pincher Creek Council call for a public review of the Kenow Fire, regarding the events leading up to, and including when the local state of emergency was lifted.

Councillor Terry Yagos 17/513

Moved that the request to call for a public review be postponed pending Council's receipt of the debriefing report from the consultants.

Carried

E. CHIEF ADMINISTRATOR OFFICER'S (CAO) REPORTS

1. Operations

a) Beaver Mines Water and Wastewater Project Briefing

Councillor Rick Lemire declared a potential conflict of interest as he is an employee of the Alberta Government, and left the meeting, the time being 1:18 pm.

Councillor Bev Everts 17/514

Moved that a Special Meeting of Council be scheduled, within one month's time, with the objective to identify alternative wastewater options, and direction needed for a clearly defined Beaver Mines Wastewater Project Plan going forward.

Motion Defeated

b) Operations Report

Councillor Brian Hammond 17/515

Moved that the Operations report from the Director of Operations, dated October 4, 2017 to November 2, 2017, as well as the Public Works Call Log, be received as information.

Carried

Beaver Mines Water and Wastewater Project Briefing

Councillor Brian Hammond 17/516

Moved that the briefing report for the Beaver Mines Water and Wastewater Project Briefing, dated November 7, 2017, be received as information.

Carried

Councillor Rick Lemire returned to the meeting at 1:36 pm.

2. Planning and Development

a) Castle Mountain Resort Area Structure Plan

Councillor Brian Hammond 17/517

Moved that the email from Castle Mountain Resort, dated October 19, 2017, be received;

And that the Castle Mountain Resort Area Structure Plan planning process be resumed.

Carried

b) Bylaw No. 1282-17 – Road Closure – NW 28-6-1 W5M

Councillor Terry Yagos 17/518

Moved that the report from the Director of Development and Community Services, dated November 1, 2017, be received;

And that Bylaw 1282-17, being the Road Closure for a portion of the Road Allowance West of NW 28-6-1 W5M, be given first reading;

And that the required Public Hearing for Bylaw No. 1282-17, be scheduled for 1:10 pm, Tuesday, November 28, 2017.

Carried

3. Finance

a) Amendment to Policy C-CO-001

Councillor Rick Lemire 17/519

Moved that the report from the Director of Finance, dated November 1, 2017, be received;

And that Proposed Policy C-CO-001 be amended, the amendment as follows:

Page 3 - Meals: - Delete everything after “Spouses’ meals are not paid by the MD”;

And that the policy be approved as amended.

Carried

4. Municipal

a) Official Election Report

Councillor Terry Yagos 17/520

Moved that the Official Election Report be received as information.

Carried

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b) CAO Report

Councillor Rick Lemire 17/521

Moved that Council receive for information, the Chief Administrative Officer's report for September 22 to November 2, 2017, as well as the Administration Call Log.

Carried

F. CORRESPONDENCE

1. Action

a) Request for Area Structure Plan / Municipal Development Plan

Councillor Brian Hammond 17/522

Moved that the email from Beaver Mines Community Association, dated October 31, 2017, be received;

And that Council direct Administration to contact Oldman River Regional Services Commission to obtain a Scope of Work, including project costs and timelines, for an amendment to the Municipal Development Plan and the creation of an Area Structure Plan, specifically relating to the Hamlet of Beaver Mines.

Carried

b) Bylaw No. 1277-17

Councillor Brian Hammond 17/523

Moved that the letter from Lundbreck Estates, dated October 27, 2017, be received;

And that Pincher Creek Emergency Services be requested to investigate that the original rationale that limited the number of mobile homes placed within the Mobile Home Park within the Hamlet of Lundbreck, still remains in place, with this report being returned to Council.

Carried

2. For Information

Councillor Rick Lemire 17/524

Moved that the email from Land Solutions, dated October 27, 2017, regarding the cancellation of the Waterton 64 Pipeline, be received as information.

Carried

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Councillor Quentin Stevick – Division 1

- Agricultural Service Board
- Minutes of September 7, 2017
- Chamber of Commerce Awards of Excellence

Councillor Rick Lemire – Division 2

- Nothing to report at this time

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Councillor Bev Everts – Division 3

- Read a statement thanking for those who supported her during her campaign
- Chamber of Commerce Awards of Excellence
- Agricultural Service Board

Councillor Brian Hammond - Division 4

- Nothing to report at this time

Councillor Terry Yagos – Division 5

- Division 5 seems to be satisfied with the operations of the MD
- Lundbreck Citizens Council

Councillor Brian Hammond

17/525

Moved that the committee reports be received as information.

Carried

H. IN CAMERA

Councillor Terry Yagos

17/526

Moved that Council and Staff move In-Camera, to discuss the following issues:

- a. Legal – Road Closure – FOIP Section 17
- b. Legal – Kenow Fire – FOIP Section 27
- c. Labour – Recognition – FOIP Section 17
- d. Labour – Conflict – FOIP Section 21;

The time being 2:34 pm.

Carried

Councillor Rick Lemire

17/527

Moved that Council and Staff move out of In-Camera, the time being 3:57 pm.

Carried

I. NEW BUSINESS

1. Bylaw No. 1280-17 – Road Closure – SE 26-10-3 W5M

Councillor Bev Everts

17/528

Moved that an additional Public Hearing for Bylaw No. 1280-17, being a Road Closure Bylaw for SE 26-10-3 W5M, be scheduled for Tuesday, November 28, 2017 at 1:00 pm.

Carried

2. Kenow Fire

Councillor Rick Lemire

17/529

Moved that the correspondence submitted to Council regarding the Kenow Fire, be acknowledged as submitted to Council for their consideration.

Carried

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3. Recognition

Councillor Terry Yagos 17/530

Moved that past Councillors be recognized, as discussed In-Camera.

Carried

J. ADJOURNMENT

Councillor Brian Hammond 17/531

Moved that Council adjourn the meeting, the time being 4:02 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

Tara Cryderman

From: Gavin Scott <gavinscott@orrsc.com>
Sent: Friday, November 17, 2017 1:05 PM
To: Roland Milligan
Cc: Tara Cryderman
Subject: RE: CMR ASP and Planning for the Beaver Mines Water Project Impact
Attachments: ORRSC Memorandum In response to Resolution 17-517 CMRASP.pdf; ORRSC Memorandum Beaver Mines Growth Study.pdf

As requested.

From: Roland Milligan [mailto:AdminDirDev@mdpincercreek.ab.ca]
Sent: Friday, November 10, 2017 8:53 AM
To: Gavin Scott <gavinscott@orrsc.com>
Cc: Wendy Kay <wkay@mdpincercreek.ab.ca>; Tara Cryderman <AdminExecAsst@mdpincercreek.ab.ca>; Leo Reedyk <AdminDirOps@mdpincercreek.ab.ca>
Subject: CMR ASP and Planning for the Beaver Mines Water Project Impact

Hello Gavin,

Further to our short conversation on Tuesday, please review the two Council resolutions from Tuesday's Council meeting.

First is to restart the Castle Mountain Resort Area Structure Plan process. Now that their resort Master Development Plan is completed, the incorporation of that plan into the ASP. Remaining scope of work, timelines, and remaining costs.

The second is in response to a request from the Beaver Mines community to initiate a planning process to manage Beaver Mines growth with regards to the proposed water and sewer infrastructure. As the resolution states, we are looking for the scope of work, costs, timelines, and the best way to move forward.

Council would like to have this information for the **November 28th Council meeting**.

Resolution 17/517

Moved that the email from Castle Mountain Resort, dated October 19, 2017, be received;

And that the Castle Mountain Resort Area Structure Plan planning process be resumed.

Resolution 17/522

Moved that the email from Beaver Mines Community Association, dated October 31, 2017, be received;

And that Council direct Administration to contact Oldman River Regional Services Commission to obtain a Scope of Work, including project costs and timelines, for an amendment to the Municipal Development Plan and the creation of an Area Structure Plan, specifically relating to the Hamlet of Beaver Mines.

Feel free to contact us with any questions.

Regards,

Roland Milligan

Director of Development and Community Services

M.D. of Pincher Creek No. 9

PO Box 279, Pincher Creek, AB T0K 1W0

Ph: 403.627.3130 Fx: 403.627.5070

rmilligan@mdpincercreek.ab.ca

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OLDMAN RIVER REGIONAL SERVICES COMMISSION

3105 – 16th Avenue North
Lethbridge, Alberta T1H 5E8

Phone:(403) 329-1344
Toll-Free:1-844-279-8760
Fax:(403) 327-6847
E-mail:admin@orrsc.com

Memorandum

To: MD of Pincher Creek No.9, Council

From: Gavin Scott, Senior Planner

Date: November 17, 2017

Re: Resolution 17/517 – Castle Mountain Resort Area Structure Plan

In response to Resolution 17/517, please accept this memorandum as acknowledgement of the restart for the area structure plan update which was suspended at the request of Castle Mountain Resort (CMR) pending their Master Planning process.

It is suggested that the existing draft be revisited by Council and staff in light of the Master Plan and that Council and staff discuss a course of action for reengaging CMR. Please set this meeting up at your earliest convenience.

Memorandum

To: MD of Pincher Creek No. 9, Council

From: Gavin Scott, Senior Planner

Date: November 17, 2017

Re: Resolution 17/522 – Beaver Mines Growth Study

In response to Resolution 17/522, please review the attached Scope of Work with project costs and recommended timeline. The Municipal Development Plan statements regarding the Hamlet of Beaver Mines will be adjusted during that planning process.

Please also note that the request for an Area Structure Plan (ASP) is misplaced as it is not the correct planning mechanism for what is being asked. ASPs generally deal with larger tracts of undeveloped land of which there are none within the Hamlet of Beaver Mines. The proposal will be framed as a Growth Study. This is supported by the MDP which states:

H.7. Beaver Mines

As priorities and circumstances warrant, the municipality as a follow-up to this plan shall consider undertaking a planning study for Beaver Mines in consultation with the residents to address hamlet expansion, servicing, the location of underground mine workings, surface drainage and other community planning issues.

The growth study may identify areas for redevelopment or areas outside the current boundary which as a preferred growth direction may benefit from the development of an ASP.

MD OF PINCHER CREEK NO.9 HAMLET OF BEAVER MINES GROWTH STUDY

2019-20 Commencement

SCOPE / ANALYSIS

It is anticipated that the hamlet growth study will address the following matters.

1. Overview

The study will provide a description and overview of the project and the analysis process the MD is undertaking as it applies to the Hamlet of Beaver Mines. This section will identify the goals and desired outcomes of the planning exercise. The planning study will address the community makeup, planning and servicing topics.

2. Hamlet History

A brief background and description of the establishment and history of the hamlet, and what cultural or economic factors of the past helped shape or define the community. The background review will also identify any historical or unique land surveying or past subdivision planning that defined the present layout of the community.

3. Existing Conditions

Starting with this topic, Sections 3 through 6 will be the main focus of the growth study. A review of the existing hamlet conditions will involve a study of both land use and an analysis of the character of the community. This review includes, but is not limited to, the following:

- Land use patterns
- Vacant land parcels
- Population & Growth
- Servicing - municipal and private utilities
- Community services - churches, schools, community halls, commercial (e.g. groceries)
- Parks and Recreation (i.e. playgrounds, ball diamonds, green space, etc.)
- General State Synopsis - personal property conditions, weeds, unsightly premises
- Highway impact

4. Overall Assessment and Growth Vision

Based on the review of the existing conditions, an assessment statement will be provided on the general current state and health of the hamlet. Recommendations may be provided on the need, or constraints present, for providing various municipal or community services.

5. Growth Study

An analysis of the existing and projected land use is needed to establish potential future growth in the hamlet. The following municipal topics are proposed to be reviewed:

- (a) Infill Opportunity (inward growth)
 - Inventory of vacant lots and potential to further subdivide large parcels
 - Potential to service and provide access to parcels
- (b) Future Hamlet Boundary Expansion (outward growth)
 - constraints (highways, coal mines, etc.)
 - adjacent land uses / conflicting uses
 - abandoned gas wells
 - physical features - topography, wetlands, known flood areas, etc.
 - identify future growth and expansion directions
- (c) Municipal Services
 - water and sewer
 - storm water management
 - roads
- (d) Area Structure Plan (ASP) Needs / Considerations

6. Growth Expectations and Recommendations Summary

This section will provide an overall summary of the existing and future growth expectations for the hamlet. A recommendation will be offered on the planning matters that are needed to be addressed to enable growth, and/or the constraints that may be present for providing various municipal or community services.

7. Maps / Diagrams

A number of maps and diagrams will be prepared to illustrate land use information and to display the directions and potential parcels of lands identified for future hamlet growth. The anticipated diagrams or maps may include:

- Location maps
- Existing land use
- Constraints - topo, abandoned wells, HRV, etc.
- Infill potential
- Some infrastructure or servicing information
- Future hamlet expansion (growth) and land use

APPROACH

Hamlet Study Prioritization

With the numerous planning projects which must be completed in the next two years including 4 Rural – Rural Intermunicipal Development Plans (1 year process), Cowley Intermunicipal Development Plan (6 months process), Municipal Development Plan (2 year process), and completion of existing projects (Castle Mountain Resort ASP, 2017 Wind Study, Land Use Bylaw update), it should be a consideration of council to set the start date for this project to a time when the mandatory projects are complete.

Additional Information and Collaboration

The municipality has authorized the Oldman River Regional Services Commission, as municipal planners for the municipality, to review and prepare the study on behalf of the MD.

As part of undertaking this study of the Hamlet of Beaver Mines, it is anticipated that additional municipal information will be required to be provided by the MD of Pincher Creek. In particular, information pertaining to individual hamlet infrastructure and servicing capabilities will be needed in examining growth capabilities.

The MD and ORRSC have in place a GIS data sharing agreement. The municipality recognizes the benefit of sharing base level data (cadastral mapping, infrastructure mapping, zoning, etc.) to facilitate discussions and the preparation of the hamlet studies. It is understood that any data that is shared between the MD and ORRSC will be used by administration for the sole purpose of examining municipal conditions and preparing the documents on behalf of the MD.

Estimated Cost

The estimate for this project is \$7,000. This quote includes planner, researcher, and technical staff time to complete the project. ORRSC member rates for fee for service projects are presented.

PAYMENT OPTIONS: 1. In full upon completion; or

2. Terms of 2 or 3 years with 2.5%/year carrying charge (payable on balance).

Tara Cryderman

From: Wendy Kay
Sent: Wednesday, November 1, 2017 8:33 AM
To: Tara Cryderman
Subject: FW: Beaver Mines Community Association - request for area structure plan/municipal development plan
Attachments: MDletterreplanningOct312017.docx

Council Correspondence - Action

From: Lynn Calder [mailto:
Sent: October 31, 2017 10:17 AM
To: Wendy Kay <wkay@mdpincercreek.ab.ca>
Cc: Bev Everts ; Peter & Lois Falkenberg <
Subject: Beaver Mines Community Association - request for area structure plan/municipal development plan

Hi Wendy

On behalf of the Beaver Mines Community Association, please find attached a letter to MD council requesting an area structure plan/municipal development plan for the hamlet of Beaver Mines. We would appreciate this appearing in the council package for the Nov 7th MD Council meeting. Although I may attend the meeting, I don't plan to present this as a delegation, but if Pete is in town, he may wish to do so. Pete - let Wendy know if you want to be put on the agenda.

Thanks and best regards,

Lynn Calder
Treasurer, Beaver Mines Community Association

MD of Pincher Creek #9
PO Box 279
Pincher Creek, AB
T0K 1W0

October 31, 2017

Attention: MD Council

Subject: Request for Area Structure Plan/Municipal Development Plan for the Hamlet of Beaver Mines

Dear Sir/Madam:

On behalf of the Beaver Mines Community Association, we would like to request that the MD Council commission the Oldman River Regional Services Commission to develop an area structure plan/municipal development plan for the Hamlet of Beaver Mines in consultation with the community. This study would be used to guide future MD decisions around where, how large and how fast Beaver Mines will grow once water and sewer come in, including recommendations for subdivision and architectural controls to retain the country residential character of the hamlet. We feel that it is critical that such a study be initiated now, rather than waiting until the first flurry of subdivision applications land on your doorstep.

Much of this work was done in the Beaver Mines Planning Study done in 1998 by the University of Calgary. This would be a good place to start, but it needs to be brought up to date. We would be happy to work with the Oldman River Regional Services Commission and the MD of Pincher Creek #9 to coordinate community involvement.

We look forward to hearing from you regarding next steps.

Beaver Mines Community Association
Pete Falkenberg, President 403-362-0800

Cc Bev Everts, MD Councillor for Division 3

Tara Cryderman

From: Tara Cryderman
Sent: Tuesday, November 7, 2017 11:35 AM
To: Wendy Kay
Subject: FW: Appointment to Chamber board

Tracking:	Recipient	Read
	Wendy Kay	Read: 2017-11-07 11:45 AM

There is no opportunity for our Councillors to attend the meetings at this point.

From: sam@mountaindrift.ca]
Sent: Tuesday, November 7, 2017 11:33 AM
To: Tara Cryderman <AdminExecAsst@mdpincercreek.ab.ca>
Subject: Re: Appointment to Chamber board

Good Morning Tara,

I have a couple of things for you. Firstly in response to your email.

What is the obligation from our Council? - The MD as a member of the Chamber has no obligation to attend or participate.

Is there opportunity for a Councillor to attend meetings? - At this point no. Our bylaws state that because we have the potential to be lobbying the government on behalf of business we do not accept current councillors to sit on our board. As a request of Scott Korbett this will be reviewed at our next meeting. However we would welcome an employee of the MD (similar capacity to Marie Everts) to join our board and communicate to council.

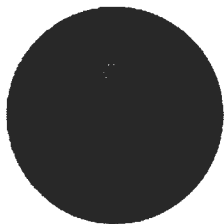
Meetings are monthly, with the expectation of BOD to be involved in the planning and execution of our events.

Minutes are provided to members on request. We are currently exploring publishing those minutes.

Ok, now for my question to you. I have recently received a request from the Town to quote and design business cards. I was wondering where the MD gets this service and if there was a potential to quote for the job, being a local company and fellow member of the Chamber we encourage members to shop local.

Thanks

Sam





On Nov 7, 2017, at 8:31 AM, Tara Cryderman <AdminExecAsst@mdpincercreek.ab.ca> wrote:

Good morning,

As you know, the MD became a member of the Chamber earlier this year.

With that, what is the obligation from our Council? Is there opportunity for a Councillor to attend meetings? What role would they play (voting, advisory, etc.)? Are these meetings monthly, quarterly? Are there minutes provided to the members?

Thanks for all your help.

Take care,
Tara

Tara Cryderman
Executive Assistant
P.O. Box 279
1037 Herron Avenue
Municipal District of Pincher Creek No. 9
Phone: 403.627.3130
Fax: 403.627.5070
Email: tcryderman@mdpincercreek.ab.ca

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Beaver Mines Water and Wastewater Project Briefing

November 23, 2017 updates in Bold

The Beaver Mines Water and Wastewater project is broken into three components for tracking and discussion purposes, water supply, water distribution and wastewater collection, and wastewater treatment.

Further capacity study was required following the Provincial Governments announcement of supplying water for Castle Parks and Castle Mountain Resort through the Regional Water System.

A project information meeting was held September 27, 2017 in the Coalfields Hall from 4:00 to 7:00 pm.

- 1) The water supply project includes water treatment plant upgrades, piping to the Hamlet including a booster pump station along the route, and a reservoir and re-chlorination unit.
 - a. Council has commissioned MPE Engineering to do the detailed design and tender of this project.
 - b. The project is in the detailed design phase in order to prepare a tender to go out in the spring of 2017. A prequalification tender for contractors has been initiated, and will close on June 26, 2017, to be followed by a tender for the pipeline and mechanical components. 15 pipeline contractors and 7 mechanical contractors responded to the prequalification processes.
 - c. MPE Engineering is doing a detailed survey of the Hamlet to confirm elevations of homes. A letter of introduction from the MD is being supplied to residents requesting the surveyors be allowed onto private property. Ongoing.
 - d. Negotiations with landowners is continuing and we will know in June the pipeline route. Legal documents are being prepared for signatures. Completed.
 - e. Confirmation of the reservoir site layout has been finalized.
 - f. Construction for this component of the project is tentatively scheduled for completion in the spring of 2018.
 - g. Location of Booster Pump Station is finalized.
 - h. Capacity issues with the Regional Water System infrastructure from the Oldman dam reservoir to Beaver Mines resulting from the Castle Area Servicing were identified and have now been incorporated into the systems design.
 - i. Prequalification of Pipeline and Mechanical contractors is complete. The pipeline contract tender documents have been distributed to pipeline contractors. The mechanical tender documents will be distributed in September/October.
 - j. The Pipeline Tender closed on August 30, 2017 with 6 tenders being submitted. The low tender was L.W. Dennis Contracting Ltd with a tender of \$2,384,110.58.
 - k. A pre-construction meeting was held with LW Dennis Contracting Ltd to go over project issues that had been identified. They will be mobilizing on October 30th, starting to fuse pipe on October 31, and starting pipeline boring soon after that.
 - l. Prequalified Mechanical Contractors received copies of the Mechanical Tender for review. A pre-tender site meeting was held on November 1, 2017 to give contractors an opportunity to see the site conditions for the mechanical portion of the contract. The tender close date for the Mechanical contract is November 21, 2017. **The tender close date was extended by 2 days to accommodate contractor requests for more time to prepare.**

Beaver Mines Water and Wastewater Project Briefing

- 2) The water distribution and wastewater collection component of the project includes the installation of pipes in the Hamlet to connect residents to the water reservoir and to connect to the wastewater treatment force main.
 - a. Council has commissioned MPE Engineering to do the detailed design and tender of this project.
 - b. At project start up meeting with MPE Engineering, options that provided fire flow water capacity and gravity waste water collection for all sites were chosen. These options were also noted as preferred at meetings held with local residents.
 - c. The detailed design phase of the project is expected to take most of 2017 with the tender happening sometime in the winter of 2017/2018.
 - d. It is not expected to be constructed until 2018 or later, as in addition to being able to tie into the reservoir, connection to a wastewater system for residents requires, that a wastewater treatment system is operational as well.
 - e. Where required, easements for utility crossings on private land are being identified. Consultation with land owners has been initiated.

- 3) The wastewater treatment system component of the project includes a force main to the wastewater treatment lagoon system from the Hamlet.
 - a. The Municipal District is awaiting word in the spring of 2017 on a grant application for this component of the project. On May 29, 2017 the Province announced the AMWWP grant funded projects, no grant was received for this project in 2017.
 - b. Land negotiations for an easement for a wastewater force main are ongoing.
 - c. Council has commissioned MPE Engineering to do a detailed design of this component of the project.
 - d. Council has requested additional information on the Mill Creek site access.
 - e. Meetings with area residents were held to discuss preliminary details of the project and to listen to their concerns.
 - f. A meeting to discuss access to the Mill Creek site was held with the local landowner and MPE engineering. Options on access have been developed and are awaiting review and comment.
 - g. A Historical Resources Assessment of the site will be initiated in October 2017. An informal walkabout with local landowners and Arrow Archaeology Ltd. occurred on the proposed site on Saturday October 21, 2107.
 - h. **Boreholes and test pits to accommodate Historical Resource Impact Assessment and Geotechnical investigation are completed or scheduled.**

- 4) **The Castle Servicing component of the project integrates the Castle requirements into the Beaver Mines Servicing and Beaver Mines Water Distribution components of the project. As well the pipeline from Beaver Mines to the Castle Parks and Castle Mountain Resort.**
 - a. A meeting was held with Alberta Environment and Parks, Alberta Tourism, Alberta Transportation, MPE Engineering and the MD to discuss some of the technical issues associated with supplying water to Castle Parks and Castle Mountain Resort. A meeting with Castle Mountain Resort staff identified historical use and provided insight into the long term development requirements for water, excluding water for making snow. Note: The water line to the Castle

Beaver Mines Water and Wastewater Project Briefing

Mountain Resort is not intended to supply water for snow making. The final report of the Castle Area Servicing Study was provided on August 4, 2017.

- b. MPE was commissioned to do the detailed design of the Castle Servicing project.
- c. On November 1, 2017, the pipeline route to Castle Mountain Resort was toured to determine the best route and any impediments to the project.**
- d. Castle Mountain Staff provided a tour of their facilities to familiarize MPE Engineering with their equipment as the pipeline termination will need to be coordinated.**
- e. On November 22, 2017 a meeting with Alberta Transportation, Alberta Environment and Parks, MPE Engineering and Municipal District staff identified project requirements for dispositions, regulatory reporting, routing, plan review and probable timelines.**

Director of Operations Report November 22, 2017

Operations Activity Includes:

- November 6, Agricultural and Environmental Services Departmental meeting;
- November 7, Council meetings;
- November 8, Joint Worksite Health and Safety meeting;
- November 9-13, Holiday;
- November 15, Departmental meeting;
- November 21, Annual Fire Alarm Enunciation testing;
- November 22, Castle Servicing meeting with Alberta Transportation, Environment and Parks and MPE Engineering.

Agricultural and Environmental Services Activity Includes:

- November 2, Municipal GIS/GPS Presentation in Lethbridge;
- November 6, AES Departmental Meeting;
- November 7, Invoicing for Alberta Transportation;
- November 8, Joint Health & Safety Meeting;
- November 8, Southwest Invasives Managers Meeting;
- November 10, Oldman Watershed Council WLP Meeting;
- November 14, Western Stock Grower's Meeting;
- November 15, PW & AES Meeting;
- November 15, Livestock Emergency Response – Hazard ID and Assessment Session;
- November 16, Low Cost Winter Feeding Workshop;
- November 16, 17, Invoicing for Alberta Environment and Parks;
- November 17, BioRefinex research and familiarization;
- November 20, Cridland dam management;
- November 20, AES Departmental Meeting;
- November 22, Public Works Safety Meeting.

Public Works Activity Includes:

- Plowing Snow;
- Temporary Snow Fence Install ongoing;
- Move from trailer to renovated office;
- Set up new office / and parts room;
- Culvert Repairs;
- Road Ice removal;
- Texas Gate maintenance;
- Water Plant Operations;
- Barricades to Airport for taxiway closure.

Upcoming:

- November 23, Beaver Mines Water Supply – Mechanical Tender Close
- November 28, Council meetings
- November 30, Contaminated Sites review

Project Update:

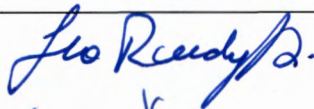
- Community Resilience Program
 - Regional Water System Intake Relocation – Tender Close November 23, 2017.
- Capital Projects
 - Bridge File 75737 Construction completed, DFO report to be submitted, BF 468 Construction complete, awaiting final inspection;
 - Beaver Mines Water Supply, Pipeline - L.W. Dennis Contracting Ltd. Pipe installation along Twp Rd 7-0, Mechanical portion of the contract tendered to close on November 23, 2017;
 - Beaver Mines Water Distribution and Waste Water Collection, detailed design and land negotiation ongoing.
 - Beaver Mines Wastewater Treatment, Historical Resource Impact Assessment, boreholes and excavations completed or scheduled;
 - Castle Servicing, Meeting with Alberta Transportation, Environment and Parks, MPE Engineering and Municipal District November 22, 2017;
 - Patton Park Playground CSA Certification ongoing;
 - Public Works Office Renovation complete, minor deficiencies identified and being completed, move in ongoing.

Call Logs – attached.

Recommendation:

That the Operations report for the period November 2, 2017 to November 22, 2017 and the call logs be received as information.

Prepared by: Leo Reedyk



Date: November 22, 2017

Reviewed by: Wendy Kay



Date: November 23, 2017

Submitted to: Council

Date: November 28, 2017

PUBLIC WORKS

WORK ORDER	DIVISION	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	COMPLETION DATE
538	Division 2	RR29-5	through the wetland/Settlement of soil on the westside has resulted in riprap subsiding and exposed soil will be subject to wave action	Stu Weber	Deferred to 2018	2016-10-04	
670	Division 3	SW16 T6 R30 W4	RQ to have approach widened	Stu Weber	Deferred to 2018	2016-12-14	
939	Division 4	SW15 T7 R29 W4	RQ to have cattle guard cleaned out #29218 TWP 7-2	Bob Millar	Deferred to 2018	2017-07-13	
965	Division 1	SE4 T4 R29 W4 SE34 T3 R29 W4	RQ Approach information	Stu Weber	Land Owner to consent	2017-08-31	
978	Division 3	SW12 - T6 R1 W5	Christie Mines Road Pot Holes in coldmix needs repair	Jared Pitcher	In the process Weather Permitting	2017-10-13	
979	Division 3	NE18 T5 R2 W5	Buckhorn Road trees need to be cut on blind corners	Jared Pitcher	Deferred to 2018	2017-10-18	
980	Division 3	NE12 T6 R1 W5	Pot Holes in the coldmix #1016 TWP 6-2A	Jared Pitcher	See W/O 978	2017-10-12	
988	Lundbreck		2 street lights out on Breckenridge	Mike Killoran	Inspection determined all lights are working	2017-10-31	2017-11-23
989	Division 2		Snow fence blown down between SE&SW 35/36 RR2-5	Tony Naumczyk	Deferred to 2018	2017-10-31	
992	Airport		RQ runway to be clear for Charter Flt to arrive Monday	Jared Pitcher	Advised Unable to do Completed	2017-11-03	2017-11-03
993	Division 1	RR29-1	South of HWY 505 RR29-1 road needs a plow	Tony Naumczyk	Completed	2017-11-03	2017-11-03
994	Division 5		needs a plow - very icy	Dave	Completed	2017-11-03	2017-11-03
995	Division 5		Rock Creek Road (up to last house) Needs a plow	Dave	Completed	2017-11-03	2017-11-03
996	Division 3	RR30-0	Checkerboard sign down on corner	Joe/Lothar	Completed	2017-11-02	2017-11-03
997	Division 3		Christie Mines Road needs a plow	Don Jackson	Completed	2017-11-03	2017-11-03
998	Division 3	Beaver Mines	3rd Avenue Didn't get plowed	Don Jackson	Completed	2017-11-03	2017-11-03

PUBLIC WORKS

WORK ORDER	DIVISION	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	COMPLETION DATE
999	Division 1	SW11 T6 R1 W5	Renner Bridge "Road Restriction" Sign down	Jared Pitcher	Completed	2017-11-06	2017-11-08
1000	Division 3		3A Cowley Checkerboard sign down	Jared Pitcher	Completed	2017-11-06	2017-11-06
1001	Division 3	NW22 T5 R30 W4	Hidden Driveway sign down	Jared Pitcher	Completed	2017-11-06	2017-11-06
1002	Division 5	SW22 T5 R3 W5	RQ Driveway	Dave Sekella	Completed	2017-11-06	2017-11-06
1003	Division 2	NW4 T6 R28 W4	#6017 Hwy 507 RQ Driveway	Tony Tuckwood	Completed	2017-11-06	2017-11-07
1004	Division 3	13 T5 R2 W5	#1420 TWP5-2A Road needs a plow	Don Jackson	Completed	2017-11-06	2017-11-07
1005	Division 2	NW19 T5 R29 W4	RR30-0 #5325 Road needs a plow	Tony Tuckwood	Completed	2017-11-06	2017-11-07
1006	Division 3	NE22 T6 R2 W5	#6322 RR2-2 RQ Plow	Henry Dykstra	Completed	2017-11-06	2017-11-07
1007	Division 4	NE28 T8 R29 W4	#8432 RQ Driveway	Tim Oczkowski	Completed	2017-11-06	2017-11-07
1008	Division 2	NE33 T5 R29 W4	#29307 re school bus by LaGrandeur	Tony Tuckwood	Completed	2017-11-07	2017-11-08
1009	Division 3	Beaver Mines	Drifted in for garbage pickup	Henry Dykstra	Completed	2017-11-07	2017-11-07
1010	Division 3	NW12 T6 R1 W5	#6125 RQ driveway	Henry Dykstra	Completed	2017-11-07	2017-11-08
1011	Division 2		needs a plow - very icy check out getting a snowfence	Tony Tuckwood	Completed	2017-11-07	2017-11-08
1012	Division 3	NE18 T5 R2 W5	#2531 RR2-5 Road needs plowing	Henry Dykstra	Completed	2017-11-07	2017-11-09
1013	Division 4	SE33 T7 R29 W4	#7515 RR29-3 RQ grading	Tim Oczkowski	Completed	2017-11-07	2017-11-09
1014	Division 1	SE15 T4 R29 W4	Hill slippery needs fixing for cattle liners coming in	Rod Nelson	Completed	2017-11-08	2017-11-09
1015	Division 1	NE9 T4 R29 W4	RQ driveway (south of Yarrow Creek)	Rod Nelson	Completed	2017-11-08	2017-11-08

PUBLIC WORKS

WORK ORDER	DIVISION	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	COMPLETION DATE
1016	Division 5	SW13 T7 R3 W5	#3015 TWP7-2 Very icy roads	Brad Barbero	Completed	2017-11-08	2017-11-08
1017	Division 3		Re gate to feed cattle	Henry Dykstra	Completed	2017-11-08	2017-11-08
1018	Division 3	NE7 T6 R1 W5	#6132 RR1 RQ Grader	Don Jackson	Completed	2017-11-08	2017-11-08
1019	Lundbreck	419 Hamilton	Water Leak (water meter)	Randy Mcleod	completed	2017-11-10	2017-11-15
1020	Division 5	NE11 T8 R3 W5	MD Road south of DU needs plowing	Dave Sekella	Completed	2017-11-09	2017-11-10
1021	Division 1		Twin Butte Hall Parking to be cleared for Service Sat.	Rod Nelson	Completed	2017-11-08	2017-11-09
1022	Division 2	TWP 6-2 RR29-2	Snowdrift Car stuck	Don Jackson	Completed	2017-11-09	2017-11-09
1023	Division 4		Large rock on freshly graded road	Jared Pitcher	Completed	2017-11-09	2017-11-09
1024	Division 2	NE12 T5 R29 W4	To plow unimproved road for Sat. Vet. Service	Tony Tuckwood	Completed	2017-11-09	2017-11-09
1025	Division3		Castle River Rodeo Ground road very icy	Tony Tuckwood	Completed	2017-11-15	2017-11-15
1026	Division 5	NE12 T9 R3 W5	#8911 Road Allowance drifted in and very icy	Dave Sekella	Completed	2017-11-15	2017-11-16
1027	Division 5		Connelly Road top of hill extremely icy	Dave Sekella	Completed	2017-11-15	2017-11-18
1028	Division 3	SW21 T6 R1 W5	#6307 RR1-4 Please do road when in area	Henry Dykstra	Completed	2017-11-20	2017-11-22
1029	Division 3	NW15 T5 R1 W5	Christie Mines and Alberta Ranch Roads very icy	Henry Dykstra	Completed	2017-11-20	2017-11-20
1030	Division 3		#1301 Road very icy School bus did not make it	Henry Dykstra	Completed	2017-11-20	2017-11-20
1031	Division 3	SW16 T5 R1 W5	Icy Icy Road	Henry Dykstra	Completed	2017-11-20	2017-11-20
1032			Icy roads for Buses Christie Mines/Alberta Ranch/Chapple Rock/Willow Vally/Gladstone	All	Completed	2017-11-20	2017-11-21
1033	Division 3	NE6 T6 R2 W5	Seven Gates Road needs a grade	Henry Dykstra	Completed	2017-11-22	2017-11-22

MD OF PINCHER CREEK

November 22, 2017

TO: Wendy Kay, CAO
FROM: Janene Felker, Director of Finance
SUBJECT: **Over – Expenditure on Fire Costs**

1. Origin

Due to the extremely dry and hot summer, there were a number of fires that took place within the MD and the account associated with these fire suppression cost is over budget for 2017.

2. Background/Comment

Invoices are received from Pincher Creek Emergency Services for all fires that are not covered by insurance. These invoices are always paid by the MD and sometimes the costs are attributed back to the landowner. The times where costs are invoiced back to the landowners are when there was no fire permit, the permit conditions were not met, or a lack of awareness by the landowner.

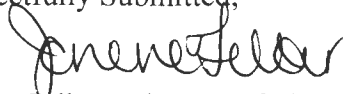
To date there have been 22 invoices received for a total of \$91,900, 4 incidents invoiced back to the landowner for \$11,400, creating a net expense of \$80,500. The budget for that account for 2017 is \$40,000.

3. Recommendation

That the report from the Director of Finance, dated November 22, 2017, regarding Over-Expenditure on Fire Costs be received;

And that a transfer of \$40,000 from the Mill Rate Stabilization Reserve (6-12-0-735-6735) be approved.

Respectfully Submitted,



Janene Felker, Director of Finance

Reviewed By: Wendy Kay, CAO



Date: November 22, 2017

Reserve Status Sheet

6-12-0-735-6735

General Reserve - Mill Rate Stabilization

November 22, 2017

Balance Start of Year	Opening Balance	1,144,581.83
Requested Amount	Excess Fire Costs	(40,000.00)
Previous Approved Amounts	Projected Transfer to Balance 2018 Budget	(79,150.00)
	Anticipated PCESC 2018 Capital Levy	(130,000.00)
	Lexin Resources Assessment Cancellation (May 9	(54,978.33)
	Transfer for Required Taxation Revenue (April 11)	(114,463.00)
	Transfer from Reserve Closure (Feb 28)	508,162.52
	PCESC 2017 Capital Levy (Jan 24)	(129,260.00)
	Bemo Snow Stopper System (Sept 27, 2016)	(11,540.00)
	Projected Transfer to Balance 2017 Budget	<u>(134,000.00)</u>
Proposed Balance as of November 22, 2017		959,353.02

November 22, 2017

TO: Wendy Kay, CAO
FROM: Janene Felker, Director of Finance
SUBJECT: **Future Penalties on Lexin Resource Tax Accounts**

1. Origin

Since the MD of Pincher Creek is now listed as a claimant against Lexin Resources Ltd, which is in bankruptcy, should the tax accounts in question continue to get penalty?

2. Background/Comment

Lexin Resources Ltd is in receivership and the MD has entered a claim against the company. Currently, the company owes the MD over \$185,000 in unpaid taxes. This is the amount that was named in the claim.

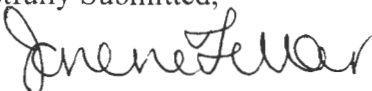
Under *MGA 347(1)*, Council can cancel or reduce tax arrears on particular properties. In this case, the suggestion is to reduce the tax arrears of the specified tax accounts by marking the accounts exempt from future penalty. The thought is that the MD is unlikely to collect the full amount of the initial claim so is there any value in continuing to apply penalty while we wait for the case to be finalized.

3. Recommendation

That the report from the Director of Finance, dated November 22, 2017, regarding Future Penalties on Lexin Resource Tax Accounts be received;

And that the tax accounts: 3428.020, 3491.030, 3513.010, 3560.020, 4626.010, 4768.020, 4900.010, 4921.010, 6151.000, 6152.000, 7290.000 be marked as penalty exempt until the finalization of the Lexin Resources Ltd bankruptcy case.

Respectfully Submitted,



Janene Felker, Director of Finance

Reviewed By: Wendy Kay, CAO



Date: November 22, 2017

M.D. of Pincher Creek No. 9 Statement of Cash Position

E3c

Month Ending October 31st, 2017

BANK STATEMENT C.I.B.C.	October	September
General Accounts		
Bank Statement Balance	449,532.82	174,494.38
Deposits After Month End	15,107.50	2,072.65
Cash On Hand	600.00	600.00
Outstanding Cheques	(263,706.46)	(206,378.42)
Month End Cash Available	201,533.86	(29,211.39)

M.D.'S GENERAL LEDGER	October	September
Balance Forward from Previous Month	(29,211.39)	180,557.13
Revenue for the Month:		
Receipts for the Month	532,509.07	257,692.67
Interest for the Month	675.67	408.97
Transferred from T-Bill Account - General	1,137,870.30	1,613,534.84
Disbursements for the Month:		
Cheques Written	(1,124,362.76)	(769,310.72)
Payroll Direct Deposits and Withdrawals	(298,881.65)	(460,112.16)
Electronic Withdrawals - Utilities and VISA	(15,749.20)	(63,244.54)
Banking Transaction Fees	(1,316.18)	(613.68)
Requisition & Debenture Payments	0.00	(788,123.90)
M.D.'s General Ledger Balance at Month End	201,533.86	(29,211.39)

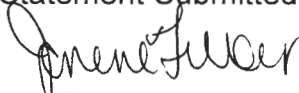
SHORT TERM INVESTMENTS - C.I.B.C.	October	September
General Account Operating Funds	4,026,045.45	4,769,292.31
MSI Capital Grant Advances	4,882,007.81	5,038,331.65
Public Reserve Trust Funds	118,496.16	118,355.13
Tax Forfeiture Land Sales	3,570.90	3,566.65
Recycling Committee	30,787.42	30,750.78
Water Intake Advance	1,578,580.67	1,576,699.91
Water For Life Advance	58,302.92	278,628.23
Clean Water/Wastewater Advance	1,499,081.30	1,502,175.21
12,196,872.63	13,317,799.87	

LONG TERM INVESTMENTS	October	September	Annual Rate	Original	Original
Financial Institution	Market Value	Market Value	of Return	Investment	Investment
			2016	Date	Amount
C.I.B.C. Wood Gundy - Bonds	8,704,525.00	8,623,806.00	3.97%	Nov-88	1,255,915.75

COMMENTS

November Items of Note **Amount**

This Statement Submitted to Council this 28th Day of November 2017.


Director of Finance



Foothills Little Bow Municipal Association

c/o Municipal District of Taber
4900B – 50th Street
Taber, Alberta
T1G 1T2

RECEIVED
NOV 22 2017
M.D. OF PINCHER CREEK

November 20, 2017

Wendy Kay
MD of Pincher Creek
Box 279
Pincher Creek, AB
T0K 1W0

Re: Regular Meeting of the Association

Date of Meeting: Friday, January 26, 2018

Time: Registration – 9:30 a.m. Roll Call – 10:00 a.m.

Where: 1717 Mayor Magrath Drive - Country Kitchen Catering (lower level of the Keg restaurant),
Lethbridge Alberta

Please consider this letter as a Notice of the spring meeting of the Association.

Deadline for submission of resolutions is January 5, 2018.

The Spring meeting of the Association will include updates from local Members of the Legislative Assembly, the AAMDC, and Alberta Transportation.

You are encouraged to bring forward issues on any topic which are currently an issue of concern to your community and in doing so may educate and inform the association membership. Please contact me if you wish to make a presentation at the meeting and how much time you will require.

Thank you in advance, for your anticipated contributions.

Yours truly,

Derrick Krizsan, C.L.G.M.
Secretary to the Association

MUNICIPAL DISTRICT OF PINCHER CREEK

November 23, 2017

TO: Reeve and Council

FROM: Wendy Kay, Chief Administrative Officer

SUBJECT: Council Committee Meetings

1.0 Origin

To meet legislative requirements.

2.0 Background

In order to meet legislative requirements, and transparency, it is being suggested that Council consider formally resolving to hold “Council Committee Meetings”, on the mornings of the second and fourth Tuesday of every month, commencing at 9:00 am.

These meetings will allow Administration to bring forward draft policy, suggested revisions to current policies, entertain various groups and agencies, and generally allow Council to consider matters in a more informal setting than a Regular Council Meeting.

Council during “Council Committee Meetings” will be permitted to go In-Camera, under the same permissions given under the *Municipal Government Act* and the *Freedom of Information and Protection of Privacy Act*.

Recommendations providing direction to staff, or items to be formally considered at a Regular Meeting of Council, will be included in the minutes. Formal resolutions will only be permitted in a Regular Meeting of Council.

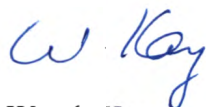
The minutes of a “Committee Meeting of Council” will be included in the next agenda package, for adoption by Council.

3.0 Recommendation

That the report from the Chief Administrative Officer, dated November 21, 2017, regarding Council Committee Meetings, be received for information;

And that Council agree to hold “Council Committee Meetings”, the second and fourth Tuesday’s of each month, when required, commencing at 9:00 am.

Respectfully submitted,



Wendy Kay

MD OF PINCHER CREEK

November 23, 2017

TO: Reeve and Council
FROM: Wendy Kay, Chief Administrative Officer
SUBJECT: Scheduled Council Meeting – December 26, 2017

1. Origin

Scheduled Council Meeting – December 26, 2017

2. Background

At Council's Organizational Meeting held October 24, 2017, Council resolved to hold Regular Council meetings on the second and fourth Tuesday's.

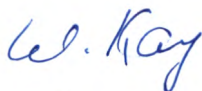
As Boxing Day falls on December 26, and the MD is closed during the period December 25, 2017 through to January 2, 2018, a resolution of Council cancelling the December 26, 2017, Regular Meeting of Council is required.

3. Recommendation

That the report from the Chief Administrative Officer, Scheduled Council Meeting – December 26, 2017, dated November 23, 2017, be received;

And that the regularly scheduled Council Meeting of December 26, 2017, be cancelled.

Respectfully Submitted,



W. Kay

MUNICIPAL DISTRICT OF PINCHER CREEK

November 21, 2017

TO: Reeve and Council

FROM: Wendy Kay, Chief Administrative Officer

SUBJECT: Emergency Management

1.0 Origin

Several wildfires affected our area and adjacent neighbours in the fall of 2017.

2.0 Background

The MD of Pincher Creek was called upon this fall to activate fully or partially the Regional Emergency Plan, for Improvement District No. 4, Crowsnest Pass, and the MD of Pincher Creek.

In reviewing our current preparedness level, and looking to the future for an event that could happen, the following items are being worked on by staff of the Municipal District of Pincher Creek:

- a. An overlay on our current MD mapping system, to combine our land map with our ortho rectified digital aerial magery. Once this new map is produced, some properties will physically have to be investigated to ensure houses are marked appropriately on the map.

The RCMP and Pincher Creek Emergency Services will be requested to meet with MD Staff once the map is finalized, to co-ordinate and identify sectors of the municipality in case evacuations are required.

This map will be an internal map, to meet FOIP requirements, and used for the purpose of emergencies.

- b. A database is being created to retain personal information of residents. This information can be used in an emergency situation.

Suggestions to receive this information have been to include regular articles in our Newsletter, webpage, and Facebook.

Residents will constantly have to be reminded to keep their information up to date.

- c. Currently a “Livestock Management Plan” is being created with several ranchers/farmers being included in the process. Emergency personnel will be undertaking specific training with respect to livestock management in the case of emergencies. This Plan will be an appendix to the Emergency Management Plan once completed.
- d. Our current “Rapid Notify” system is being reviewed to determine if all residents can be placed on this system, by either Division or legal land descriptions. If it is determined this can take place, residents will be offered the opportunity to be contacted by five different methods.
- e. An “Emergency Social Services Plan” has been completed in 2017, and is ready to be presented to the Emergency Management Committee.

Preparation for a practise exercise for volunteers in the Reception Centre is being arranged.
- f. Review of the Vertical Church for Reception Centre needs has been completed, and recommendations will be forthcoming to the Emergency Management Committee for consideration.

3.0 Recommendation

That the report from the Chief Administrative Officer, dated November 21, 2017, regarding Emergency Management, be received for information.

Respectfully submitted,



Wendy Kay



Pinnacle Security Ltd



Quote

Reliable Innovative Security Solutions at an affordable price.

Date:
Valid Until
Quote #:

Customer:

M.D. Of Pincher Creek

Quote/Project Description

Building Card Access

[Address:

City:

Phone

Quantity	Description
7	Door Strikes 2,5,6,7,8s- Door,12,14
1	Mini maglock – Door 9
1	Dual maglock – Door 11
2	Existing Door have a strike already- 13,10
1	Kantech Corporate Edition Software
1	Kantech Starter KT-300 kit
5	Kantech Expansion kits
1	Wiring Package
	Installation, Training
	Option 2. To allow monitoring of entry and exit
	5- Maglocks on doors 12,13a-b,14,10
	5- Proximity Readers
	Please add an additional \$3080.00 to the total before tax below.

Special Notes and Instructions

Once signed, please Fax, mail or e-mail it to the provided address.

Payment shall proceed as follows unless otherwise agreed upon.

Net 30 days

Total before Tax \$21,978.00

Lease Options: 24 Mos. 36 Mos.

Leasing pricing is approximate and must be confirmed

Above information is not an invoice and only an estimate of services/goods described above.

Please confirm your acceptance of this quote and the payment terms by signing this document.

Signature _____

Print Name _____

Date _____

If you have any questions concerning this quote, contact Les Scotton.. 403-388-4527

Thank you for your business!

#3-201, 2nd Ave. S. Lethbridge, Ab. T1J 0B7
P 403-320-9500, F-403-320-9701,

Pinnacle Security Ltd

Reliable Innovative Security Solutions at an affordable price.



Quotation

Date:
Valid Until
Quote #:

Customer:

M.D. Of PincherCreek

Quote/Project Description

Building Card Access

SCOPE OF WORK

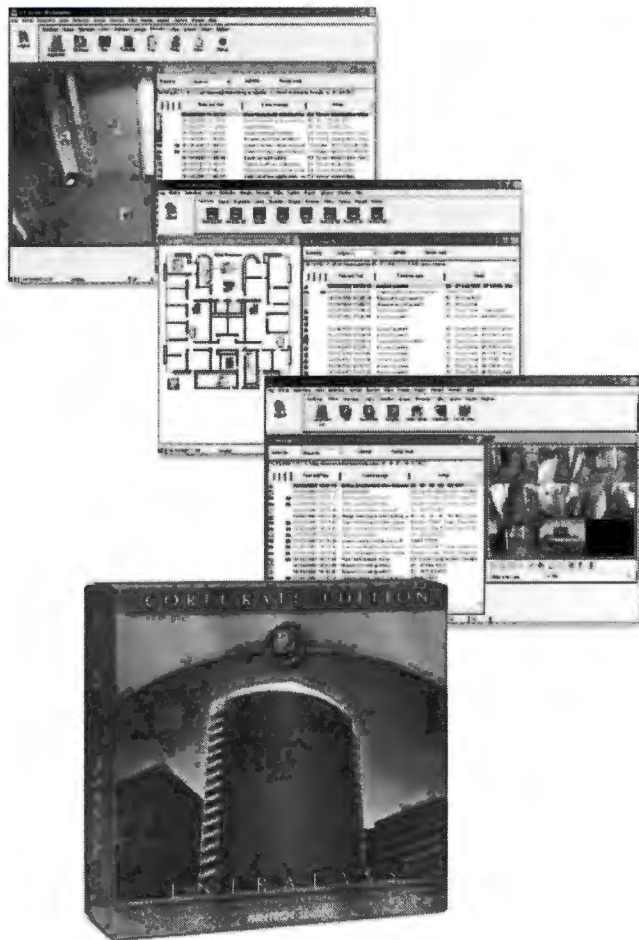
Supply and install:

Quantity	Description	Location
7	Door Strikes	Doors: 2,5,6,7,8s,12,14
1	Mini Mag Lock	Door 9
1	Dual Maglock	Door 11
2	Cable to existing door strikes	Doors: 13,10
1	Kantech Corporate Edition Software	Customer Supplied Workstation
1	Kantech 300 Starter Kit	
5	Door Expansion Kits	
1	Wiring Package, Installation and Training	
11	Proximity Readers	Each Door Location

If you have any questions concerning this quote, contact Les Scotton.. 403-388-4527

Thank you for your business!

#3-201, 2nd Ave. S. Lethbridge, Ab. T1J 0B7
P 403-320-9500, F-403-320-9701,



EntraPass Corporate Edition High-Performance Access Control Solution

Features That Make a Difference¹:

- Supports up to 20 workstations and controls thousands of doors
- Operates securely over a network using either Kantech IP Link with KT-100 and KT-300 controllers or the Ethernet-ready KT-400 controller
- Create multiple cards per user for more efficient card management
- EntraPass workspaces let you control what operators can see based on user privileges
- Manage your system remotely with EntraPass WebStation
- Embed DVRs, IP cameras, web pages, or network files into EntraPass using WebViews
- Eight operator-configurable desktops with unlimited interactive floor plans provide a highly customized experience for each workstation
- Interface with paging systems, HVAC systems, and more with innovative SmartLink feature
- SmartLink Task Commander automates system tasks
- Integrated badging solution
- Elevator control for up to 64 floors per elevator
- Optional redundancy server ensures that critical data is available even in the event of server communication failure
- Card Gateway allows for real-time card management with third party databases (Oracle/MS SQL)
- Full integration with DSC PowerSeries alarm panels
- Time and attendance and roll call reporting
- Integrates with Kantech Telephone Entry System
- Integrates with American Dynamics HDVR and Intellex Digital Video Management Systems

Kantech EntraPass Corporate Edition is a powerful, multi-user access control system that adapts easily to meet the needs of growing businesses, allowing you to manage one building or access multiple remote sites from a network.

EntraPass Corporate Edition is extremely easy to install. Express Setup automatically defines all the necessary system components which reduces the time required to configure the system and eliminates programming errors.

EntraPass Corporate Edition's distributed architecture supports connections to remote sites using direct connections, dial-up modems, and TCP/IP communication. TCP/IP communication is accomplished using KT-100, KT-200, and KT-300 controllers using Kantech IP Link, or KT-400 Ethernet-ready four-door controller with an onboard Ethernet port. Both Kantech IP Link and KT-400 provide secure communication to the EntraPass

system via 128-bit AES-encryption. All communication is sent over the network only when required, keeping network traffic down to a minimum.

Integration with American Dynamics HDVR and Intellex digital video management systems dramatically increases security by allowing visual observations of monitored areas. It also allows security personnel to link an access control event to a video clip directly from their access control application.

EntraPass Corporate Edition also integrates with the Kantech Telephone Entry System to bring you an access control solution with telephone entry access capabilities. A simplified version of the EntraPass software is included which allows for fast configuration and firmware upgrades, live transaction monitoring, and system backup. For more information, refer to the Kantech Telephone Entry System data sheet.

Note:
(1) All of the features of EntraPass listed on this data sheet are available with software version 4.04 and higher

features

Network Ready

EntraPass Corporate Edition supports Kantech IP Link, which provides a secure and affordable way to manage your access control system over a network using KT-100 and KT-300 door controllers. Kantech IP link manages polling of these door controllers and communicates with EntraPass Corporate Edition only when an event has occurred. This significantly reduces the amount of bandwidth required. Kantech IP Link uses 128-bit AES encryption to communicate with EntraPass to ensure secure communication when used over the Internet.

In addition, EntraPass supports the KT-400 Ethernet-ready four-door controller that provides 128-bit AES-encrypted communication. With an onboard Ethernet port, you do not need to purchase an external IP device to connect to the network.

Simplified and Improved System Management

EntraPass workspaces provide customized views of the EntraPass system based on an operator's access privileges. Each workspace is created and defined in terms of devices – gateways, sites, doors, relays, etc. – and is configured to identify what areas of the EntraPass system the operator can access and view, such as desktop display, card fields, etc. Workspaces let you create different views of the EntraPass system that can be saved and applied to any operator.

An operator can further create and refine views to filter additional components that are not necessary for day-to-day operation. The operator can create, save, and reuse temporary workspaces. This is useful whenever a recurring operation is needed on the system such as creating reports.

You can assign up to five cards to any employee to avoid having to create five different entries in EntraPass. Access levels can also be applied at this time to ensure cardholders have access only to authorized areas.

Manage Your System Remotely

Easily manage your system over the Internet using the EntraPass WebStation. The web interface provides remote access to create, modify, and delete cardholders; and to export cardholder lists without the use of additional workstations. You can assign an access level to cardholders, manage access levels and schedules, manually operate doors, relays, and inputs, view last card transactions, receive reports securely by email, view live events in real-time or export in csv format and integrate and display live video from IP cameras, DVRs, etc. using WebViews.

In addition, using the EntraPass vocabulary editor, you can translate the WebStation into any foreign language. For convenience, EntraPass WebStation defaults to English and French.

SmartLink for Advanced System Integration and Automation

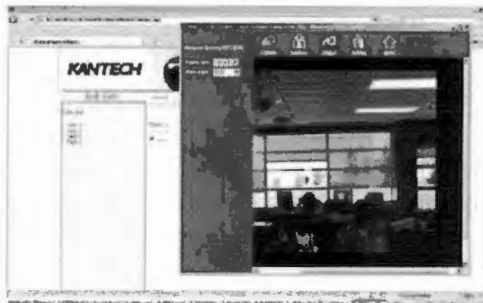
SmartLink allows you to integrate any third party application or database with EntraPass. SmartLink uses built-in macros to help you design the most commonly requested integrated applications such as CCTV multiplexers, paging systems, HVAC systems, etc., by using an RS-232 or network connection between the system and the third-party device. For advanced system integration, SmartLink enables communication with software applications such as time and attendance, badging, human resource management, student registration, and more through Ethernet, TCP/IP, an RS-232 port, API, or with DLLs. This allows complete and real-time data exchange between systems, eliminating duplicate data entry.

With the addition of the SmartLink Task Commander, EntraPass reaches new levels in task automation. Using the powerful functionality of the task builder, a series of tasks, similar to macros, are created and can be triggered on any event and component in the system. When an event occurs, the tasks are then executed by the system. You can even manually activate these specific tasks directly from the interactive floor plans in EntraPass.

The SmartLink Task Commander with the addition of the toggle functionality can be used to create a task that can turn on/shut off lights and lock/unlock doors, relays, or inputs and perform other specific actions based on the identity of the cardholder. For example, a customer operating a storage facility can open specific storage room doors when they swipe a card at the main entrance door. Furthermore multiple cards can be expired, enabled and disabled on any event.

WebViews Provide An Enhanced Operator Experience

Graphical layouts can enhance your EntraPass experience. You can integrate embedded DVRs, IP cameras, web pages, or network files into the desktop. For example, add a IP camera view or a geographical map with objects, such as doors and cameras, directly onto the map for a visual representation of objects in various locations across the world. This gives you the ability to combine multiple technologies into one consolidated view.



take a closer look

The Benefits of Video Integration

Integration with an American Dynamics Intellex digital video management system or HDVR provides real-time video monitoring as well as video playback of critical access events. Video can be linked to access control events and recorded from different Intellex systems simultaneously. Presets, sequences, dome control, and 1x1, 2x2, 3x3, and 4x4 views are available through the EntraPass software. View up to 48 cameras simultaneously using 3 WebViews. All cameras can be called up directly from a floor plan simply by double-clicking on the camera or dome icon.

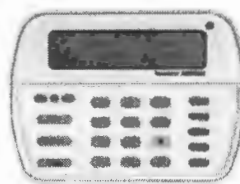
EntraPass Video Vault

Installed on your network, the optional EntraPass Video Vault offers an alternative to manually saving each video clip one by one. Simply pre-define groups for your video clips (such as door forced or rejected card) and EntraPass Video Vault saves them to the appropriate group based on whatever schedules you choose.

Redundancy Server

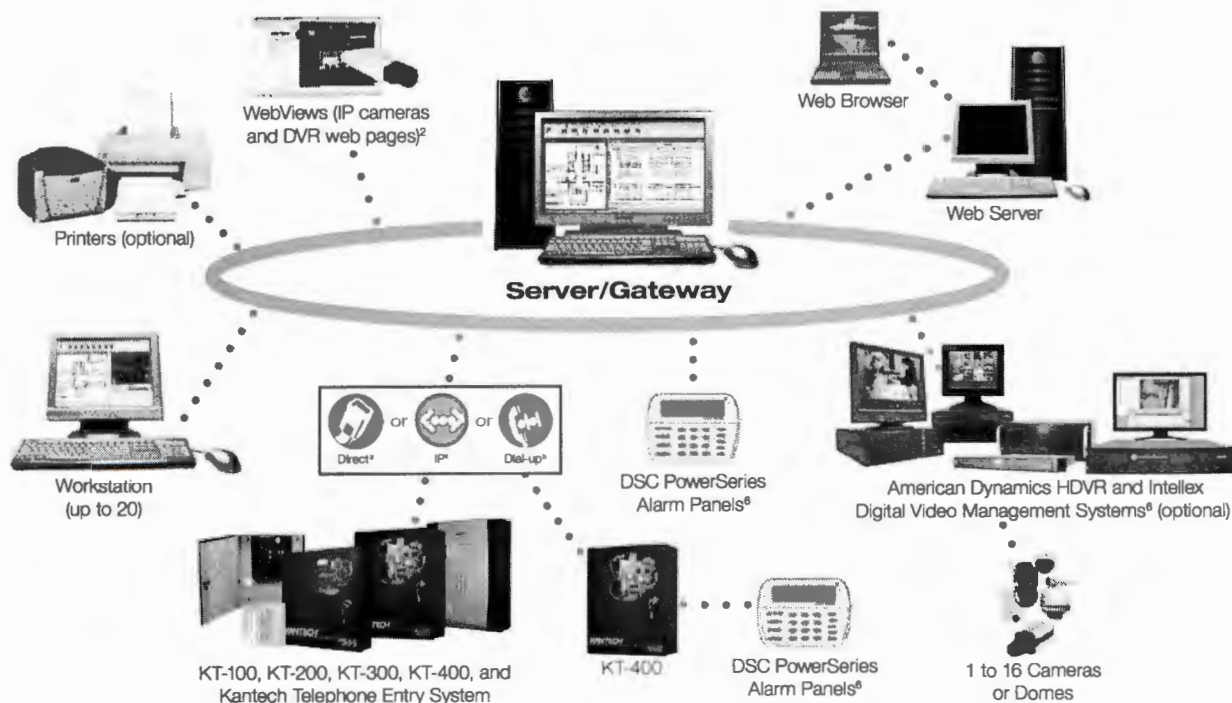
EntraPass Corporate Edition offers an optional redundancy server with a mirror database to monitor all data activity on your primary EntraPass server and creates a real-time copy of the system database. In the event of primary server failure, the mirror database automatically launches the redundancy server which supports all the features and functionality of the primary server. Once the primary server returns online, all archives are merged and/or the entire database is copied from the redundancy server, without interrupting system operation.

Full Integration With DSC PowerSeries Alarm Panels



Connect your KT-400 controller or corporate gateway to DSC PowerSeries alarm panel to receive intrusion events, view the status of zones, and manage partitions and user codes. In addition you can arm/disarm single/multiple partitions via reader (KT-400 only) or manual operation.

Basic System Diagram



(2) A variety of video products have been tested successfully using WebViews. For a complete list, contact Kantech sales

(3) Direct: using RS-232 or RS-485 with USB-485 or VC-485 converter, KT-100 using RS-485 with converter

(4) IP using Kantech IP Link or KT-400 Ethernet controller

(5) Dial-up: KT-300 only, using RS-232 serial modem at remote site (KT-100 must be connected to KT-300 or KT-400)

(6) See Integration Capabilities (in the "Specifications" section below) for more information

Recommended Computer Requirements for EntraPass Server

Processor (without video integration)	.. Dual Core. Compatible with Windows 7 in 32 and 64-bit Versions
Processor (with video integration)	.. Intel Core™2 Quad Processor Q9400 (6M Cache, 2.66 GHz, 1333 MHz FSB)
	.. Compatible with Windows 7 in 32 and 64-bit versions
RAM	.. 2 GB
Free Hard Disk Space for Software	.. 20 GB (30 GB with video integration)
Color Depth	.. 24-bit (16 million colors), required for video integration only
Screen Resolution	.. 1024 x 768
Graphic Adapter Card (without video integration)	.. AGP or PCI Express 8X graphics card with 64 MB memory and DirectX 9.0 support
Graphic Adapter Card (with video integration)	.. NVS 295 or equivalent
DVD/CD-ROM Drive	.. 48x
Network Interface Card	.. 10/100Base-T (Gigabit or greater with video integration)
Operating System Compatibility	.. Windows XP Pro, Server 2003, Server 2008, Vista and Windows 7 Pro 32 and 64-bit with their latest Service Packs

EntraPass Corporate Edition System Capacities

Cards	.. Unlimited
Card Families or Site Codes	.. Unlimited
Door Controllers	.. 17,408 per gateway
Card Readers/Keypad	
KT-300	.. 34,816 per gateway
KT-400	.. 69,632 per gateway
Monitored Points (Inputs)	
KT-300	.. 278,528 per gateway
KT-400	.. 4,456,448 per gateway
Auxiliary Outputs for Reader	
LEDs and Door Alarms	.. 69,632 (KT-300)
Elevator Floors per Cab	.. 64
Card User Access Levels	.. 250 per site
Access Level Combinations	.. Unlimited
Schedules of Four Time Zones Each	.. 100/site
Holidays	.. 366 per system
Operator Workstations	.. 20 + 1
Concurrent Webstation Logins	.. 4
Gateways	.. 41
System Operator Passwords	.. Unlimited
Operator Security Levels	.. Unlimited, pre-defined (3)
Concurrent System Languages	.. Two
Number of Printers	.. One log printer, one report printer, and one badge printer per workstation
Serial Port / USB	.. Max. 32 per gateway
Remote Sites	.. Max. 512 per gateway

Integration Capabilities

Intrusion	.. DSC Alarm Panels (PC1616, PC1832, PC1864)
Video	.. American Dynamics HDVR, American Dynamics Intellex Digital Video Management Systems. Intellex Ultra, DVMS and IP all require software v3.1 or higher, Intellex LT requires software v2.6 or higher.

Model Numbers

Each EntraPass Corporate Edition software package includes: two additional workstation licenses, one server/workstation license, one gateway license and one WebStation license

Software

E-COR-XX-V4	.. EntraPass Corporate Edition v4.xx software and manual only
E-COR-V4	.. EntraPass Corporate Edition v4.xx software only
E-COR-UPG-XX-V4	.. EntraPass Corporate Edition upgrade from v3.xx to v4.xx software and manual only
E-COR-UPG-V4	.. EntraPass Corporate Edition upgrade from v3.xx to v4.xx software only

Additional Gateway and Workstation Licenses

E-COR-WS1	.. EntraPass Corporate Edition, license for 1 additional workstations (v3.xx and higher)
E-COR-WS6	.. EntraPass Corporate Edition, license for 6 additional workstations (v3.xx and higher)
E-COR-COM	.. EntraPass Corporate Edition, license for 40 additional gateways (v3.xx and higher)

Options

E-COR-RDN	.. EntraPass Corporate Edition option, license for 1 Redundancy Server (v3.xx and higher)
E-COR-SQL	.. EntraPass Corporate Edition option, license for 1 Card Gateway (Oracle/MS SQL HR interface) (v3.xx and higher)
E-COR-VVM	.. EntraPass Corporate Edition option, license for 1 EntraPass Video Vault (v3.xx and higher)
E-COR-WEB-1	.. EntraPass Corporate Edition option, license for 1 concurrent WebStation (v4.xx and higher)
E-COR-WEB-3	.. EntraPass Corporate Edition option, license for 3 concurrent WebStations (v4.xx and higher)

KAP (Kantech Advantage Program)

E-COR-KTK-1	.. Kantech token for EntraPass Corporate Edition (1)
E-COR-KTK-2	.. Kantech token for EntraPass Corporate Edition (2)
E-COR-KTK-3	.. Kantech token for EntraPass Corporate Edition (3)
E-COR-KTK-5	.. Kantech token for EntraPass Corporate Edition (5)
E-COR-KTK-10	.. Kantech token for EntraPass Corporate Edition (10)

Manuals

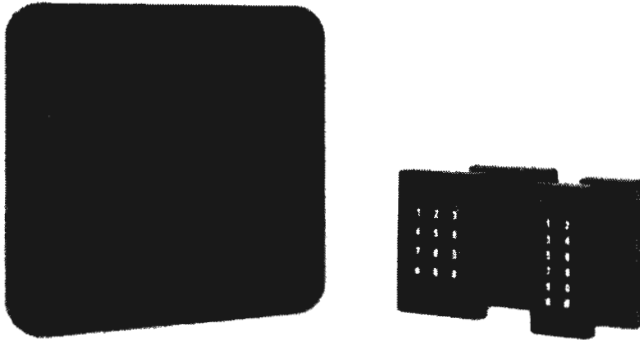
E-COR-MAN-XX	.. EntraPass Corporate Edition manual
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Note: XX in model number denotes language of manual: EN (English), FR (French), SP (Spanish)

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Choose from five ioProx readers that easily meet the demands of any application. The readers are attractive, compact, weatherized, and vandal-resistant, making them suitable for installation in a variety of environments.

Easy Installation

Snap-and-lock terminal blocks (P225 and P325 series) allow for easy wiring, saving time and money.

Voltage Requirements

Depending on the model selected, power requirements range from 4.5 to 14 VDC (P225 and P325 series) or 12 to 28 VDC (P600), providing compatibility with virtually any controller on the market. This allows a system to be upgraded simply by changing readers and cards without rewiring.

Integrated 12-Button Keypad

Integrated keypad models are ADA-compliant and based on the 8-bit burst industry standard. Convenient features such as arming/disarming and alarm triggering are pre-programmed for use with Kantech EntraPass software.

ioProx Proximity Readers

Features That Make a Difference:

- Choose from Kantech™ eXtended Secure Format (XSF) or 26-bit Wiegand format
- Digital Signal Processing (DSP) for enhanced security
- Weatherproof design for indoor and outdoor applications
- Integrated piezo buzzer & bicolor LED
- Integrated tamper switch on P600 (optional on other models)
- The use of quick connect terminal blocks (P225 and P325 series) allows for easy wiring and saves you time and money
- Use the keypad's * and # buttons in conjunction with the EntraPass software to arm and disarm external alarm panels
- Up to 73 cm (29 in) read range (P600)

Read Range

Depending on the model selected and the environmental conditions, read range varies from 16.5 cm to 73 cm (6.5 in to 29 in). With its extended range, the P600 Long Range Reader is ideal for parking lots and applications where an extended read range is needed to facilitate access.

Unshielded Cable

ioProx readers can be installed using unshielded cable to a distance of up to 300 m (1000 ft) from the controller. Using this type of cable significantly reduces installation costs.

XSF Security

Kantech eXtended Secure Format (XSF) readers are compatible only with Kantech EntraPass software which includes access to over four billion unique codes. Kantech's XSF cards provide increased security against card duplication.

	P225/P225KP Mullion	P325/P325KP Single Gang	P600 Long Range
Typical Read Range	Up to 16.5 cm (6.5 in)	Up to 20.5 cm (8 in)	Up to 73 cm (29 in)
Input Voltage	4.5 to 14 VDC	4.5 to 14 VDC	12 to 28 VDC
Current DC Maximum	45 mA	45 mA	1 A
Dimensions (H x W x D)	114.0 x 44.5 x 21.3 cm (4.50 x 1.75 x 0.84 in)	115.6 x 71.1 x 21.3 cm (4.55 x 2.80 x 0.84 in)	285 x 285 x 31.5 cm (11.25 x 11.25 x 1.25 in)
Weight	90 g (3.2 oz)	150 g (5.3 oz)	1085 g (38.3 oz)
Format	XSF or 26-bit Wiegand	XSF or 26-bit Wiegand	Field configurable for XSF or 26-bit Wiegand
Maximum Distance From Controller:			
Reader Power 5 VDC	137 m (450 ft)	150 m (500 ft)	---
Reader Power 12 VDC	300 m (1000 ft)	300 m (1000 ft)	150 m (500 ft)
Reader Power 28 VDC	---	---	300 m (1000 ft)
Cable Type	#22 AWG Belden ref #8742 3 twisted pairs, unshielded	#22 AWG Belden ref #8742 3 twisted pairs, unshielded	#18 AWG Belden ref #5304UE 6 wires, unshielded
Tamper Switch	Optional P-TAMP	Optional P-TAMP	Integrated
High Endurance Braille Keypad	P225KP only	P325KP only	N/A

Common Specifications

Color	Black	Operating Temperature	-35°C to 65°C (-30°F to 150°F)
Transmit Frequency	125 kHz	Certifications	FCC Part 15 Class B, CE, UL
LED Indicator	Bicolor (Red, Green)	Environmental	RoHS, WEEE
Piezo Buzzer	Integrated		



P600



P225XSF
P225W26



P325XSF
P325W26



P225KPXSF
P225KPW26



P325KPXSF
P325KPW26



P50TAG
Self-Adhesive
Tag



P40KEY
Keytag



P10SHL
Standard Shell Card



P20DYE
Dye-sub Card



P30DMG
Dye-sub Card
with Mag Stripe

Cards and readers shown are not to scale
XSF = Kartech eXtended Secure Format
W26 = 26-bit Wiegand format
ioProx cards are compatible with both XSF and 26-bit Wiegand format ioProx readers

Product offerings and specifications are subject to change without notice. Actual products may vary from photos. Not all products include all features. Availability varies by region; contact your sales representative. Certain product names mentioned herein may be trade names and/or registered trademarks of other companies.

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www.kartech.com



tyco

Pinnacle Security Ltd



Quote

Reliable Innovative Security Solutions at an affordable price.

Date:
Valid Until
Quote #:

Customer:

M.D. Of Pincher Creek

Quote/Project Description

Network Video Recorder and IP Camera Solution

SCOPE OF WORK

Supply and install:

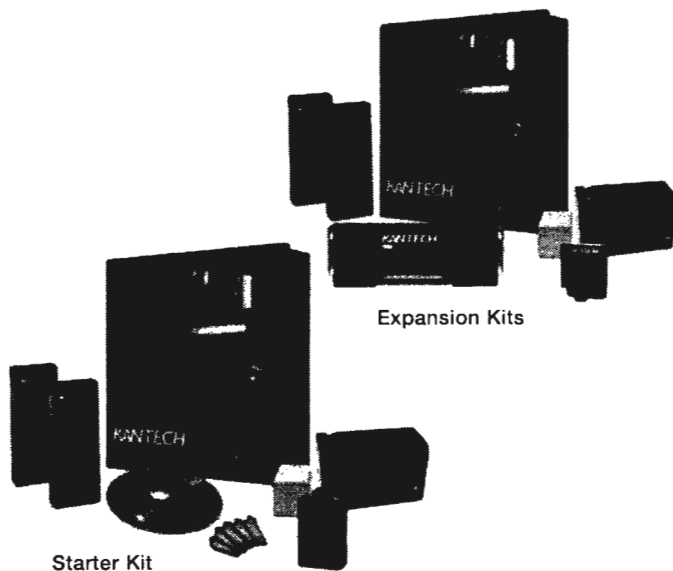
Quantity	Description	Location
1	8 Channel Rackmount Network Video Recorder,5TB Hard Drive Storage	Server Rack in Server Room
1	27" HDMI Monitor	Server Room
1	8 Port POE Network Ethernet Switch	Server Room
1	3 Mega Pixel Infrared Dome Camera	Reception Area
3	3 Mega Pixel Infrared Bullet Cameras	Building Exterior...SouthSide, West Side, East Side
2	Wireless Radios	1 Radio at Municipal bulding, 1 at Remote site
2	3 Mega Pixel Infrared Bullet Cameras	1 viewing dumpsters and 1 viewing water fill site

Demos: The NVR software is available for download upon request should a preview be required.

If you have any questions concerning this quote, contact Les Scotton.. 403-388-4527

Thank you for your business!

#3-201, 2nd Ave. S. Lethbridge, Ab. T1J 0B7
P 403-320-9500, F-403-320-9701,



Access Control Starter and Expansion Kits

Features That Make a Difference:

- Everything you need to install or expand a complete access control system
- Easy to install and easy to use
- Expand your access control system in two-door increments using the Access Control Expansion Kit
- Compatible with EntraPass Special Edition, Corporate Edition, and Global Edition
- Expansion Kit with IP Link (KT-IP) provides communication over the network
- Expansion Kit with IP Link (KT-IP) is compatible with EntraPass Special, Corporate, and Global Editions (Global Edition with Corporate Gateway only)¹
- Expansion Kit with modem enables EntraPass to connect to remote sites (RS-232 from remote modem to controller)

Kantech Access Control Starter and Expansion Kits offer a comprehensive solution for growing businesses that are seeking an easy-to-use and highly reliable access control system.

The all-inclusive Starter Kit provides everything needed to create a complete access control system. From the powerful EntraPass software and KT-300 door controller to all of the peripherals in between, the Starter Kit makes sure nothing is left to chance.

Similarly, the Expansion Kit includes everything required to expand an existing system. In two-door increments, the Expansion Kit keeps up with even the fastest growing business.

IP Link

The IP Link uses 128-bit AES encryption to communicate with EntraPass, which ensures communication when used over the Internet. IP Link manages polling of door controllers and communicates with EntraPass Gateway only when an event has occurred. This significantly reduces the amount of bandwidth required to manage your access control system over a network. Up to 512 IP Links can be supported per EntraPass Gateway, and IP Link supports up to 32 door controllers.

The Expansion Kit with IP Link makes it easy and affordable to manage your Kantech access control system over a network. The IP Link leverages Kantech's robust portfolio of KT-controllers to offer a powerful security solution for any size application.

The Expansion Kit with Modem is ideal for applications where an "always-on" connection is not required, or where a network is in-existent.

EntraPass Special Edition Software

EntraPass Special Edition software, included in the Starter Kit, is an expandable single workstation solution that is easy to use. Please see the EntraPass Special Edition data sheet for more information.

KT-300 Door Controller

KT-300 is a powerful and scalable door controller that manages two doors or can be easily linked to a network controlling thousands of doors. Additionally, KT-300 supports expansion modules to add inputs, outputs, and an LCD for time and attendance functions.

The P225XSF ioProx readers are attractive, compact, and vandal resistant. Each reader is also encapsulated in epoxy potting which protects them from the elements. The innovative 'snap-and-lock' terminal blocks allow for easy wiring saving time and money. The eXtended Secure Format (XSF) increases security and protects against card duplication. Each reader is outfitted with an integrated piezo buzzer and bicolor LED and has a read range of up to 16.5 cm (6.5 in).

ioProx Keytags

The Starter Kit contains five P40KEY keytags that are small enough to fit on a key chain and are resistant to cracking and breaking.

USB-485 Converter

The USB-485 protocol converter converts USB to RS-485 and extends communication up to 1,200 m (4,000 ft). The converter uses an unshielded and twisted communication cable and is powered by a USB port.

⁽¹⁾ IP Link is supported by v4.0 or greater.

EntraPass Special Edition

Cards	Unlimited
Number of Cards in Standalone Mode	8,000
Card Families or Site Codes	Unlimited
Number of Sites	Up to 64 (max. 64 controllers)
Door Controllers Per Site	32
Monitored Points (Input)	512 per site
Card User Access Levels	250 per site

KT-300 Door Controller

Input Power	16 VAC, 40 VA, Class 2 transformer
Battery Backup	One 12V battery 12V/7Ah, supervised, provides operation for up to 12 hours
Dimensions (H x W x D)	29.9 x 28.8 x 7.7 cm (11.75 x 11.375 x 3 in)
Operating Temperatures	From 2° to 40°C (35° to 110°F)
Reader Types	Wiegand, proximity, bar code, magnetic, integrated keypad, and others
Monitored Points (Inputs)	Eight monitored points, NO/NC, with or without end-of-line resistors (expandable to 16)
Door Strike Power	12 VDC, 250 mA each, supervised
Auxiliary Power Output	12 VDC @ 125 mA max., protected and supervised

IP Link

Communication Ports	RJ-45 Ethernet 10/100Base-T and RS-232
Communication Speed	Up to 115,200 baud for serial communication
Flash ROM	2 MB
RAM	8 MB
Compatibility	KT-100, KT-200 and KT-300 door controllers
Maximum Unit	Up to 512 IP Links per Corporate Gateway Up to 64 IP Links per Special Edition
Operating Temperature	0° to 49°C (32° to 122°F)
Humidity	0 to 85% non-condensing, indoor use only
DC Power Input	12 VDC
Input Current	Max: 175 mA, Typical: 125 mA

P225XSF ioProx Readers

Typical Read Range	Up to 16.5 cm (6.5 in)
Input Voltage	4.5 to 14 VDC
Current DC Maximum	45 mA
Dimensions (H x W x D)	114.3 x 44.5 x 21.3 mm (4.5 x 1.75 x 0.84 in)
Weight	90.7 g (3.2 oz)
Color	Black
Transmit Frequency	125 KHz
Operating Temperature	-35° to 65°C (-30° to 150°F)
Format	XSF

Ordering Information

SK-SE302²

Starter Kit Includes: EntraPass Special Edition software CD-ROM, KT-300/128K controller (1), ioProx P225XSF readers (2), USB-485 converter (1), TR1640P/UL transformer (1), 12V/7Ah battery (1), KT-RM1 relay (2), and ioProx P40KEY keytags (5). (US only)

EK-302²

Two-Door Expansion Kit Includes: KT-300/128K controller (1), ioProx P225XSF readers (2), TR1640P/UL transformer (1), 12V/7Ah battery (1), and KT-RM1 relay (2). (US only)

EK-IP300³

Two-Door Expansion Kit with IP Link Includes: KT-300/128K controller (1), VC-485 converter (1), TR1640P/UL transformer (1), 12V/7Ah battery (1), KT-RM1 relay (2), and KT-IP communication device (1). (US only)

EK-IP302³

Two-Door Expansion Kit with IP Link Includes: KT-300/128K controller (1), ioProx P225XSF readers (2), VC-485 converter (1), TR1640P/UL transformer (1), 12V/7Ah battery (1), KT-RM1 relay (2), and KT-IP communication device (1). (US only)

EK-DU300³

Two-Door Expansion Kit with Modem Includes: KT-300/128K controller (1), TR1640P/UL transformer (1), 12V/7Ah battery (1), KT-RM1 relay (2), and DU-MODEM-RS modem (1). (US only)

EK-DU302³

Two-Door Expansion Kit with Modem Includes: KT-300/128K controller (1), ioProx P225XSF readers (2), TR1640P/UL transformer (1), 12V/7Ah battery (1), KT-RM1 relay (2), and DU-MODEM-RS modem (1). (US only)

(2) For Canadian customers, please add suffix "CDN" to part number to receive the CSA-compliant transformer (SK-SE302CDN or EK-302CDN).

(3) For Canadian customers, please add suffix "CDN" to the product number to receive the CSA-compliant transformer (EK-IP300-CDN or EK-IP302-CDN or EK-DU300-CDN or EK-DU302-CDN).

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CHIEF ADMINISTRATIVE OFFICER'S REPORT

November 3, 2017 to November 23, 2017

DISCUSSION:

- November 7, 2017 Policies and Plans
- November 7, 2017 Subdivision Authority
- November 13 – 17, 2017 AAMDC Convention
- November 23, 2017 Safety
- November 23, 2017 Mechanical Tender Closing

UPCOMING:

- November 28, 2017 Policies and Plans
- November 28, 2017 Regular Council
- November 30, 2017 EMS
- December 1, 2017 Workshop – MD Willow Creek
- December 4 – 8, 2017 External Safety Audit
- December 5, 2017 CAO Meeting
- December 5, 2017 Subdivision Authority
- December 5, 2017 Municipal Planning Commission
- December 12, 2017 Regular Council
- December 13, 2017 EMS

OTHER

- Preparation for Safety Audit

RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period of November 3, 2017 to November 23, 2017.

Prepared by: CAO, Wendy Kay Date: November 23, 2017

Presented to: Council Date: November 28, 2017

Administration Call Log

	Division	Location	Concern / Request	Assigned To	Action Taken	Request Date	Completion Date
76	3	NW 13-05-01-W5	Inquiring regarding permits for outdoor storage.	Roland	In discussions. Letter being sent to property owner. Registered letter was sent to the landowner. Received a letter from the landowner on February 14, 2017 with some enquiries. In the process of responding to the landowner's enquiries. September 7, 2017 Landowner has contacted the office to inform us that he is actively removing debris and will continue to clean the site further.	November 17, 2016	
79		NW 35-05-30-W5	Industrial use of building. Blowing Materials	Roland	An email was sent to the President of the company that is utilizing the building, enquiring as to the current use.	May 19, 2017	
80	5	SW 18-07-02-W5	RV's/Trailers Permanently located on PTN. Of SW 18-07-02 W5 Entrance to Villa Vega. Questions on Restrictive and use of Land.	Roland	A letter has been sent to the landowner.	May 19, 2017	
82							
83							
84							
85							

F1a

To: MD of Pincher Creek No. 9
Attn: Tara Cryderman
PO Box 279
Pincher Creek, AB T0K 1W0

Nov22/2017

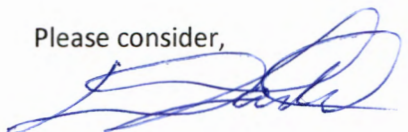
From: Dennis Lastuka (Yarrow Creek Ranch)

NOV 22 2017
M.D. OF PINCHER CREEK

RE: Ask to be forgiven Penalty

My account No is LAST001. I am asking if the penalty of \$1.22 could be forgiven on Roll# and if the penalty of \$13.37 could be forgiven on Roll# . I received Tax notice summary in May of 2017 and assumed all 3 Roll numbers were on the TIPP enrollment program (including 0676.000). Here in the middle of November I received the notice of tax arrears, came in and visited with a clerk to find out the two named above are not on the TIPP program and paid outstanding tax on them but did not pay the penalties (Nov16/17). I now understand the payment process on above 2 properties and would like to have this total of \$14.59 forgiven and for 2018 onward will pay the taxes when due.

Please consider,



Dennis A. Lastuka

RECEIVED
NOV 21 2017
M.D. OF PINCHER CREEK

November 21, 2017

Council Members:

As a starting note, congratulations to the new council. With a new council comes old issues that need to be rectified.

I am writing to you again to get the new fire hall for Beaver Mines. It was made a property 8 years ago; I think about that. It was determined we desperately needed one year before the new M.D. office was built.

We are a highly used Brigade. Since July we have fought 5 major grass fires, a combine fire, 2 house fires, the Coleman fire, and 2 ½ weeks with the Kenow fire plus medical calls.

Several years ago, three of us members gave a plea before council to start the building. The land was purchased in Beaver Mines for this years ago. It is an excellent location as it provides direct access to highways 507 and 774. It will also be right next to the new water system.

Please read the minutes from the last presentation before council. There were many pictures of the failings of the current old garage that was pulled in for Heritage Acres.

It is totally inadequate for our hall. In fact, 3 years ago OHS gave it a look. They were going to shut us down, but allowed us to remain because Council promised a new hall was in the works. Ask your CAO about that.

At our last presentation Council approved a trailer with bathrooms as a stop-gap measure to hold us until the hall was built. At that time Terry Yagos wanted to use the money to start a new building.

As for the costs of the building, I feel the original plans were over done by the engineering firm to bill you, then they wanted to bill again for a second down-graded set....a trick to get paid twice. We don't need a palace, but I do believe it should be well done considering it may well be in Beaver Mines for 50 years or more. Certain criteria must be met for OHS.

There is much discuss here but we are willing to go before Council again if needed.

Please feel you can contact me at any time.

Captain Allen Tapay

Beaver Mines Brigade

*Council
Corresp-Action*

Date: November 20, 2017

F1c1

RECEIVED
NOV 21 2017
M.D. OF PINCHER CREEK

To: The Council

M.D. of Pincher Creek #9

Re: Location of the Beaver Mines Sewage Lagoons/Treatment Facility

We are writing this letter, for the record, to inform the Council that the 4 members of the Welke/Martens family who presently reside at NW18-6-1-W5, directly west of the proposed sewage facility, do not approve of this development.

Our reasoning is as follows:

1) Significant risk of pollutants entering a sensitive watershed

The construction and operation of a sewage treatment/lagoon facility at the confluence of the Castle River and the Class A rated Mill Creek will put these waters at risk. Human waste, drug residues, and heavy metals will concentrate in this area. Inevitably, human errors, mechanical breakdowns, and/or extreme weather events will cause negative and potentially permanent damage to endangered fish and other species, and to domestic water supplies.

2) Significant loss of property value

Locating the sewage facility adjacent to our property and our neighbours' properties will forever destroy our ability to enjoy this pristine and sensitive area. The lagoons and associated buildings will be unsightly and we will be subjected to foul and potentially unhealthy odours. It will immediately reduce the value of our properties. There has been no discussion on how we will be compensated for this loss if the project goes ahead.

3) The proposed access road will disturb the Class A rated Mill Creek and the surrounding area

The proposed access route is very close to the Mill Creek. Development of this access will require landscaping a steep rock ridge right up to the water edge. The route also runs through the bottom edge of an endangered species limber pine restoration project to the north. We are concerned about your ability to meet proper setbacks and about the negative effects of erosion if this natural area is disturbed and landscaped.

Aside from the fact that this road will negatively affect the simple esthetics of our current entry to this property, we are also concerned about the potential for serious traffic accidents. The entry from Highway #507 is at the bottom of the narrow Mill Creek valley just after traffic comes off of a long bridge and a curve in the highway. Traffic on this highway has increased considerably over the years and will only get worse as the Castle area develops.

4) Significant cost to benefit very few ratepayers and taxpayers

As taxpayers, it is difficult to justify the cost of this project, upwards of \$180,000 per household in Beaver Mines, if our calculations are correct. Has there been a poll or survey done in the area to determine what percent of the people directly affected by this project are in favor of it? If any survey has been done, we were not included.

5) No environmental assessment of this project has been done

We are not aware of any environmental assessment of the proposed location of this sewage lagoon/treatment facility at the confluence of the Castle River and the Mill Creek or of the proposed access road that follows the Mill Creek. If there ever was a project that should have a thorough environmental assessment before proceeding, this is certainly the one.

From our point of view, the ratepayers most negatively affected by this project receive no benefit from it, in fact, their property will be devalued. There is nothing positive about this development for us or our neighbours adjacent to the sewage lagoon/treatment facility.

We respectfully ask that the MD Council reconsider their options and find a more suitable location for the sewage from Beaver Mines.



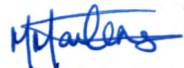
Allan Welke



Judith Welke



Erin Welke Martens



Matthew Martens

Attachments: Alberta Environment Reclassification of Mill Creek

Letter and maps from Professor Vern Peters re: Limber Pine restoration project

Excerpts from Alberta Limber Pine Recovery Plan 2014-2019

Excerpts from Alberta Government: Integrated Standards and Guidelines

CC Minister Shannon Phillips, Alberta Environment and Parks

November 8, 2017

To: The Council of the Municipality of Pincher Creek #9

Re: Impacts of proposed access road development on restored populations of the endangered limber pine located on NW18-6-1-W5

I am writing to provide you with the specific location of populations of restored limber pine and the attending research sites that will be impacted by the proposed road development, and to describe the importance of these sites in both the broader legislative and societal context of limber pine's endangered species status and efforts by the community to recover it, as well as the broader environmental importance of the entire Mill Creek and Castle River confluence adjacent to the Welke property.

As an endangered species both provincially (Alberta, and BC), and federally (COSEWIC), limber pine is both protected, and being actively recovered. The provincial wildlife act protects both wild and planted limber pine. Native limber pine occur along the East extent of the Welke property, bordering Mill Creek's border on the Welke property, in immediate adjacency to the proposed access road location for the construction of the proposed Beaver Mines sewage lagoons. A full inventory of limber pine has not been performed on the property.

I have attached a map to indicate the specific location of limber pine habitat that was used to identify suitable planting sites. Several wild individuals were found throughout this area, clearly demonstrating that the entire adjacent slope is limber pine habitat. The location of seedlings planted in 2014 is shown in Figure 1 (File: "Welke planting"), while our research and restoration site from 2016 is indicated in Figure 2. Seedlings extend to within metres of the existing road and will be impacted by road development. It is important to note that this site is the first site recovered in Alberta (2014), using provincial recovery funding from the Wildlife Division for the implementation of Alberta's limber pines recovery plan. Additionally, it is in the 4th year of a 5 year community restoration and grazing study, funded by both the Alberta Conservation Association and private funds from The King's University donors. The planting site, and native populations of limber pine on both the Castle River and Mill Creek (West and East borders of the property) has received considerable public attention, hosting three public field tours in 2014 – 2016; (greater than 90 visitors from a high school in Lethbridge, and the King's University in Edmonton). In 2014 and 2016, a total of more than 1000 seedlings were planted by community volunteers on the site that will be impacted by the proposed road development.

This site is a focal point for a community-engaged research initiative at The King's University. I am concerned that the proposed road development will not be able to meet watercourse setback distances, and endangered plant setback (below), without jeopardizing the stability of the planted site, and the ensuing erosion that will occur from site alteration at the base of a steep slope. The soils extending upslope of the road are highly unstable, and range from 3-5" in depth, overlaying the bedrock. I request that you would inform me of proposed development on the property, on an ongoing basis, so that we can incorporate this into our scheduled research and monitoring of the planted seedlings. I encourage you to familiarize yourself with the document, the provincial "Integrated Standards Guidelines", which provides information specific to limber pine on mitigation, and the necessary allowances for development of varying intensities. Several key guidelines (copies of the specific pages are attached) include:

Page 19: 100.4.4 Watercourse setback distances (45, or 100 m), relevant to the entire coulee

Page 36: 100.9.1.12.5 (and 6) – Endangered plant setbacks (30, or 300 m)

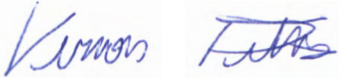
Page 37: 200.9.1.1 (point 3) – Avoid construction activity Aug. 15 to Sept 30, during caching periods of

the nutcracker, in limber pine habitat.

I also want to make you aware that limber pine's altered ecological efficacy as a foundation species has implications for any development proposed at the confluence of Mill Creek and the Castle River. Historically, limber pine has slowed snow melt, and stabilized banks along tributaries throughout the Castle Wilderness area, thereby ensuring the maintenance of natural processes and biological diversity at both local and broader spatial scales. Provincially, with more than 35% of limber pine dead, 43% infected, and an estimated further decline of 1 % per year (provincial recovery plan), water courses will be subjected to even greater runoff and flooding events that are difficult to predict. I urge you to consider this broader watershed context in development plans at the confluence of two waterways, which I understand is also a floodplain.

I look forward to providing any further information that you need about our work on the Welke property, and would appreciate dialogue about your proposed work there.

Sincerely,

A handwritten signature in blue ink, appearing to read "Vern Peters". The signature is written in a cursive style and is positioned to the right of the word "Sincerely,".

Vern Peters

Dr. Vernon Peters,
Professor of Ecology
The King's University, 9125 50th Street
Edmonton, Alberta, T6B 2H3
vern.peters@kingsu.ca; (780) 465-3500 ext. (8127)

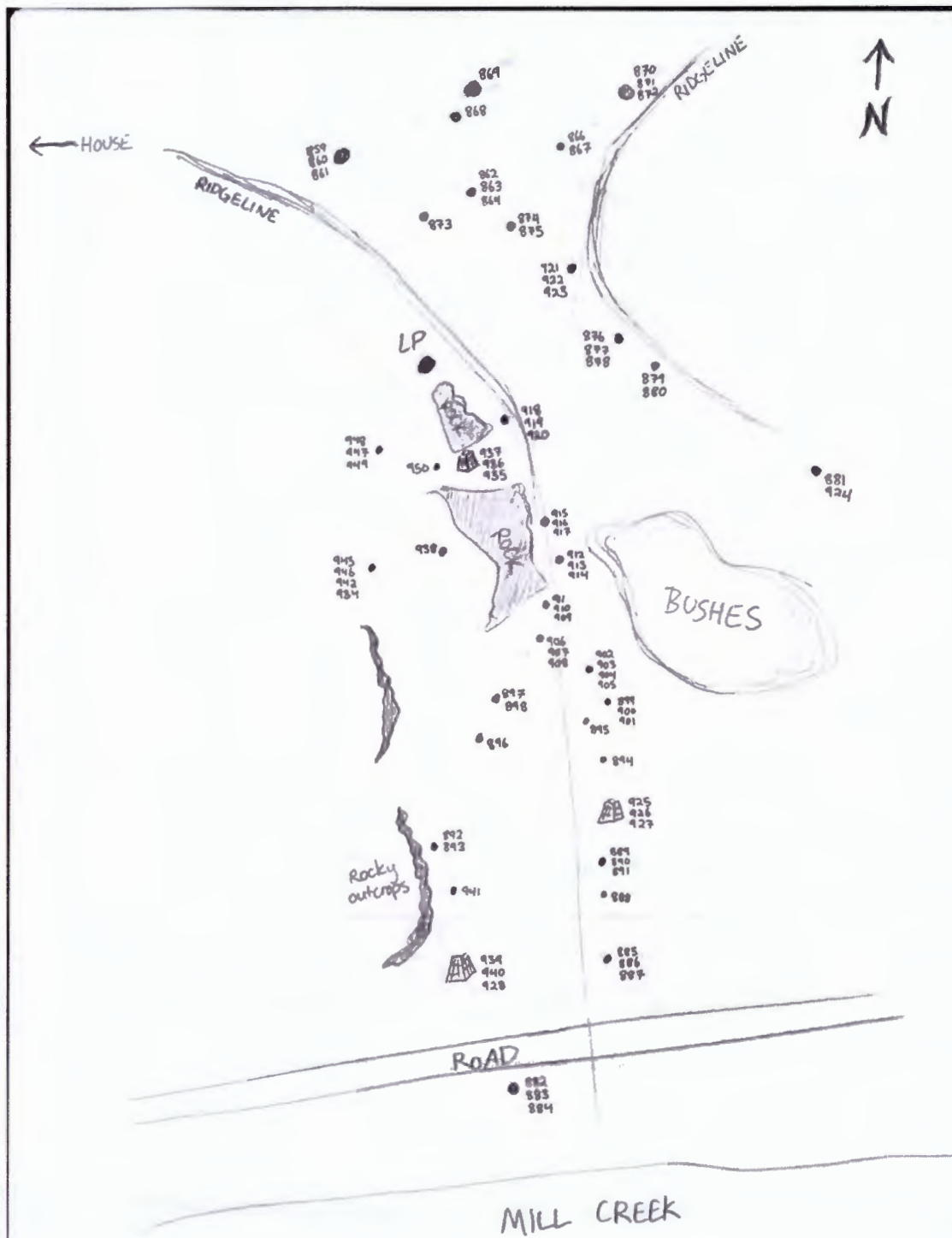


Figure 1:
 Location and tag
 numbers of
 endangered
 limber pine
 seedlings planted
 in 2014



Figure 2: Overview map of seedling restoration transects for limber pine seedlings planted in 2016. The 2014 planting site is shown in more detail in Figure 1.



October 21st, 2013

Allan and Judith Welke
Box 370
Pincher Creek
Alberta T0K 1W0

Dear Allan and Judith Welke:

Re: Reclassification of Mill Creek.

You are receiving this letter as it has recently been determined that you are one of few people to own land that is intersected by the pristine Mill Creek and its tributaries. As Mill Creek flows through the foothills of the Rocky Mountains, it provides a high quality aquatic habitat to a number of native fish species including cutthroat trout (*Oncorhynchus clarkii lewisi*) and bull trout (*Salvelinus confluentus*). This high quality aquatic habitat now has a greater level of importance than ever as habitat fragmentation, pollution, and the introduction of non-native fish species have led to a 69% reduction of the historical range of bull trout in south western Alberta.¹

In addition to providing a year round habitat, Mill Creek is utilized as a spawning channel by bull trout.² Because successful spawning is vital to the long term viability of this species, Mill Creek was recently reclassified from its status as a Class 'B' stream and is now recognized as a Class 'A' stream.³ This classification change allows for the highest level of protection to be afforded to the water, and the habitat it provides, as it flows across your land.

The purpose of this educational package is to raise awareness of the value that your property holds, as well as to provide you with tools that will allow you to continue to act as a steward for the protection of Mill Creek. Included in this package, you will find the following information:

- Water Act fact sheet – Licenses.
- Water Act fact sheet – Approvals.
- Water Act fact sheet – Management of Class 'A' Watercourses in Alberta.
- Land ownership title and maps.

In order to ensure Mill Creek's continued viability, your stewardship in the preservation of this essential aquatic habitat is essential. If you observe any activities which you believe may threaten the integrity of Mill Creek, please report your findings to the 24 hour emergency/complaint at 1-800-222-6514.

¹ Distribution and Abundance of the Migratory Bull Trout Population in the Castle River Drainage (2013). Jason Blackburn, Melissa Buskas, Brad Hurkett, Tyler Johns and Adam Rathier. Available: <http://www.ab-conservation.com/go/default/index.cfm/programs/program-reports/2012-2013/fish/distribution-and-abundance-of-the-migratory-bull-trout-population-in-the-castle-river-drainage1/>

² Ibid.



If you have any other inquiries or concerns please contact the Lethbridge Alberta Environment and Sustainable Resource Development office at 403-381-5322.

Thank you,

Alberta Environment and Sustainable Resource Development.

³ The Alberta Gazette. Part I. Vol. 109. No. 9. Appendix A. Available:
http://www.qp.alberta.ca/documents/gazette/2013/pdf/09_May15_Part1.pdf

MANAGEMENT OF CLASS 'A' WATERCOURSES IN ALBERTA

FACTS AT YOUR FINGERTIPS

What regulates activities in Class 'A' Watercourses?

Generally, activities in Alberta watercourses are regulated by *Water Act* approvals. However, the act specifies certain activities that must be regulated by relevant Codes of Practice. But because of the sensitive nature of Class 'A' watercourses, these activities may require a special review as outlined in a federal-provincial Working Agreement. Other statutes that regulate activities in watercourses of the province are the Alberta *Public Lands Act*, the federal *Fisheries Act* and the *Navigable Waters Protection Act*.

What are Class 'A' Watercourses?

Class 'A' watercourses are critical fish habitat protection areas. Alberta's *Water Act* sets out a regulatory mechanism that governs certain activities within a water body through various Codes of Practice; see item nos. 2, 3 and 4 at this website: <http://environment.alberta.ca/3.html>.

In the codes, watercourses are designated as Class A, B, C, or D based on an assessment by provincial fisheries biologists. In determining the class of a watercourse, the biologists use the significance of the class as fish habitat, and the sensitivity of the class to the effects of the regulated activities as criteria for the assessment.

Examples of such habitats include Bull Trout spawning areas and Lake Sturgeon over-wintering pools. It is important these areas be highly protected to assure the continued viability of fish populations. Class B, C and D watercourses are also important fish habitats, but do not require the highest level of protection.

Information on the four classes of watercourses in the province can be found in the Codes of Practice cited at the above website and the 17 management area maps they refer to. The management area maps provide important information such as location of specific classes of Alberta watercourses and any associated restricted activity periods. More detailed information about Class 'A' watercourses are contained in an atlas maintained by Alberta Sustainable Resource Development; see item no. 6 at this website: <http://environment.alberta.ca/1398.html>.

Where are Class 'A' Watercourses Located?

As shown on the map (see reverse) Class 'A' watercourses are found throughout the province. They are commonly found along major rivers, such as the North and South Saskatchewan, Red Deer and Milk Rivers. Many Class 'A' watercourses are also found along the east slopes of the Rocky Mountains.

The Class 'A' Working Agreement

There is a federal-provincial agreement formally known as the Working Agreement: Class 'A' Watercourses (June 1, 2007) that sets down the cooperative goals under which federal and provincial regulators will manage proposed activities in Class 'A' watercourses to avoid potential risks. A notable element of the agreement is the establishment of a joint-agency review process, conducted by a panel of representatives from provincial and federal regulatory agencies. This process is described in full detail in Appendix C of the Working Agreement; see the second item under Codes of Practice noted at this website: <http://environment.alberta.ca/3.html>.

MANAGEMENT OF CLASS 'A' WATERCOURSES IN ALBERTA

FACTS AT YOUR FINGERTIPS

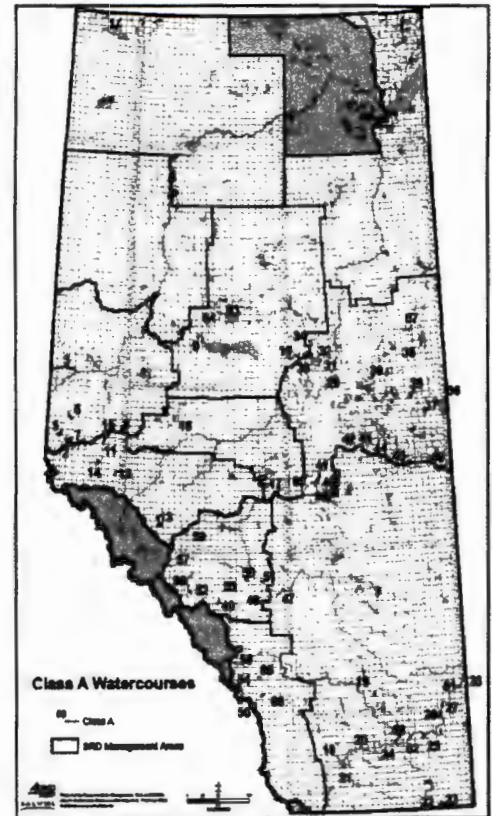
Activities in Class 'A' Watercourses - Key Planning Points

When planning activities that may be located in Class 'A' watercourses, the following points should be considered:

- Review the classes of the watercourses in the area of interest early in the planning stage, to become aware of the locations of any Class 'A' watercourses.
- Plan activities to avoid Class 'A' watercourses.
- Be aware that the application and review process may require a significant amount of time.
- Include detailed technical and biological information with the application.

For more information about the *Water Act*, the Codes of Practice, the Working Agreement: Class 'A' Watercourses, as well as detailed information on Class 'A' watercourses in Alberta and the joint review process, you may visit this Alberta Environment website:
<http://environment.alberta.ca/3.html>.

For more information about fish populations and habitats in a location of concern, please contact the appropriate Area Fisheries Biologist with Alberta Sustainable Resource Development, Fish and Wildlife. Please check the Alberta [Sustainable Resources Development](#) website for appropriate staff contact information.



Locations of Class 'A' Watercourses in Alberta

Water Act: Approvals

FACTS AT YOUR FINGERTIPS

Before taking on any construction activity in a water body in Alberta, an approval under the province's *Water Act* must be obtained.

Approvals are NOT required for placing, constructing, installing, maintaining, replacing or removing:

- Floating platforms;
- Floating marker buoys;
- Portable or seasonal piers;
- Portable or seasonal boat launches;
- Portable or seasonal docks;
- Fences in water bodies;
- Portable pumps (if there are no significant alterations or disturbances to the water body's bed or shore);
- Beaver dams requiring removal on land owned by the individual;
- Some types of dugouts (see *Water Act Dugouts* fact sheet);
- Groundwater exploration to obtain information supporting an application for a licence to divert water;
- Some types of watercourse crossings (contact the Department for advice); and
- Other activities identified in Schedule 1 of the *Water (Ministerial) Regulation*.

How to apply

Complete and submit an application form, found under Forms/Applications on the Alberta Environment website.

Include with the application accurate drawings of the proposed project that show:

- Suitable scale, north arrow, date and legal land location, tied to section or quarter section lines;
- Features such as water bodies, with flow directions, roads and/or buildings such as pump houses, etc.;
- Water and wastewater conveyance structures, such as ditches, canals:

- Location of intake structures, control structures, spillways and/or dams and reservoirs, including cross-sections of structures, dams and reservoirs; and
- Proposed construction schedule.

Complex projects

Depending on the complexity of the project, you may be required to provide a project description that includes construction specifications, operational plans and method of operation.

Other requirements

Plans may require the professional stamp of an engineer registered with the Association of Professional Engineers, Geologists and Geophysicists of Alberta.

Where applicable, geotechnical information may be required for dykes and dams, as specified in the *Dam Safety Guidelines 2007* available from the Canadian Dam Association.

If wetlands are to be impacted, a wetland impact assessment may be required indicating how the wetlands may be altered and/or impacted by the proposed activity. Compensation for impacts to wetlands may be required.

Application Review

Applications are reviewed for:

- Hydraulic, hydrological and hydrogeological effects;
- Effects on the aquatic environment;
- Effects on public safety;
- Effects on nearby approval and licence holders including household and other water use;
- Third party impacts;
- Existing water management plans; and
- Any other matters the Director considers relevant.

Water Act: Approvals

FACTS AT YOUR FINGERTIPS

An application may also be referred to other agencies that have interests in the project.

The *Water Act* requires that you place a public notice in appropriate newspapers or to post it at specified locations. Alberta Environment requires resolution of statements of concern received on the proposed project.

Issuance

The approval is issued to the applicant with conditions attached. The approval holder is given a defined time period in which to construct, maintain and/or operate the project.

In some cases the approval holder is required to submit a signed Certificate of Completion which would have been included with the approval, and/or an environmental monitoring report following completion of construction.

Appeals

Decisions on approvals can be appealed by the applicant and individuals directly affected by an activity who submitted a statement of concern. Appeals are submitted to the Environmental Appeals Board.

Enforcement

Anyone who conducts an activity in a water body without an Alberta Environment approval or who diverts water without a licence may face enforcement action with a maximum fine of \$50,000 for an individual and \$500,000 for a corporation.

Anyone who sees a water-related activity that could be illegal should contact Alberta Environment at 1-800-222-6514.

Additional Web Site Information

The *Water Act* and *Water (Ministerial) Regulation* can be found at:
<http://environment.alberta.ca/02645.html>.

Information on Shorelands can be found on the Alberta Sustainable Resource Development web site:
<http://www.srd.alberta.ca/ManagingPrograms/Lands/Shorelands/Default.aspx>.

Alberta Limber Pine Recovery Plan 2014–2019



Alberta Species at Risk Recovery Plan No. 35

ISBN: 978-1-4601-1848-1 (On-line Edition)
ISSN: 1702-4900 (On-line Edition)

Cover Photos: Cyndi Smith (left); Jean Lussier (top right); Diana F. Tomback (bottom right)

For copies of this report, contact:

Information Centre – Publications
Alberta Environment and Sustainable Resource Development
Main Floor, Great West Life Building
9920 108 Street
Edmonton, Alberta, Canada T5K 2M4
Telephone (780) 422-2079

OR

Visit the Alberta Species at Risk Program's web site at:

<http://esrd.alberta.ca/fish-wildlife/species-at-risk>

This publication may be cited as:

Alberta Whitebark and Limber Pine Recovery Team. 2014. Alberta Limber Pine Recovery Plan 2014–2019. Alberta Environment and Sustainable Resource Development, Alberta Species at Risk Recovery Plan No. 35. Edmonton, AB. 61 pp.

PREFACE

Albertans are fortunate to share their province with an impressive diversity of wild species. Populations of most species of plants and animals are healthy and secure. However, a small number of species are either naturally rare or are now imperiled because of human activities. Recovery plans establish a basis for cooperation among government, industry, conservation groups, landowners and other stakeholders to ensure these species and populations are restored or maintained for future generations.

Alberta's commitment to the *Accord for the Protection of Species at Risk* and to the *National Framework for the Conservation of Species at Risk*, combined with requirements established under Alberta's *Wildlife Act* and the federal *Species at Risk Act*, has resulted in the development of a provincial recovery program. The overall goal of the recovery program is to restore species identified as *Threatened* or *Endangered* to viable, naturally self-sustaining populations within Alberta. The policy document *Alberta's Strategy for the Management of Species at Risk (2009–2014)* provides broader program context for recovery activities.

Alberta species at risk recovery plans are prepared under the supervision of the Species at Risk Program, Alberta Environment and Sustainable Resource Development. This often includes involvement of a recovery team composed of various stakeholders including conservation organizations, industry, landowners, resource users, universities, government agencies and others. Membership is by invitation from the Executive Director of the Fish and Wildlife Policy Branch and is uniquely tailored to each species and circumstance. Conservation and management of these species continues during preparation of recovery plans.

The Executive Director of the Fish and Wildlife Policy Branch provides these plans as advice to the Minister of Environment and Sustainable Resource Development. Alberta's Endangered Species Conservation Committee also reviews draft recovery plans and provides recommendations on their acceptance to the Minister. Additional opportunities for review by the public may also be provided. Plans accepted and approved for implementation by the Minister are published as a government recovery plan. Approved plans are a summary of the Ministry's commitment to work with involved stakeholders to coordinate and implement conservation actions necessary to restore or maintain these species.

Recovery plans include three main sections: background information that highlights the species' biology, population trends, and threats; a recovery section that outlines goals, objectives, and strategies to address the threats; and an action plan that profiles priority actions required to maintain or restore the *Threatened* or *Endangered* species. Each approved recovery plan undergoes regular review, and progress of implementation is evaluated. Implementation of each recovery plan is subject to the availability of resources from within and from outside government.

EXECUTIVE SUMMARY

Limber pine (*Pinus flexilis*) grows in the Montane and lower Subalpine natural subregions of western Alberta. Its range in Alberta spans from the U.S. border to Abraham Lake, at 52.25 degrees latitude. Limber pine is a slow-growing, long lived species, often reaching 400 years or more in age; the oldest individual recorded in Alberta is approximately 642 years old. The tree can grow up to 12 m in height and 60 cm in diameter. On exposed sites limber pines take on a bent, twisted appearance, and at higher elevations they can assume a stunted, krummholz growth form. Limber pine performs several important ecological functions and is considered both a keystone and a foundation species. Clark's nutcracker (*Nucifraga columbiana*) is the primary seed disperser for limber pine, but the relationship is not obligate, as it is in the case of the closely related whitebark pine (*Pinus albicaulis* Engelm.) where the cones are opened only by the nutcracker.

On October 24, 2008, the Minister of Alberta Environment and Sustainable Resource Development supported the listing of limber pine as *Endangered* under Alberta's *Wildlife Act*. This designation was due to an observed and projected population decline across the species' provincial range, caused by the introduced white pine blister rust (*Cronartium ribicola*) and outbreaks of the mountain pine beetle (*Dendroctonus ponderosae*). The Committee on the Status of Endangered Wildlife in Canada is currently reviewing a status report for limber pine in Canada.

In September 2009, the Alberta Whitebark and Limber Pine Recovery Team was established, in part to produce a recovery plan for limber pine in Alberta. The recovery team includes representatives from Alberta Environment and Sustainable Resource Development; Alberta Tourism, Parks and Recreation; Canadian Forest Service; Parks Canada Agency; and the Alberta Native Plant Council. The Alberta Forest Products Association was also invited to join the team, and although not active in developing the recovery plan, it has been kept advised of progress and has reviewed the draft plan.

The recovery plan has been prepared to guide the management of this *Endangered* species over the next five years and beyond. The long term goal of this plan is:
"To conserve existing populations and habitat while restoring populations across the species' current and historical provincial range in sufficient numbers to continue functioning in its ecological role."

In line with this goal, four objectives have been established:

1. Reduce the direct mortality of limber pine;
2. Develop and introduce white pine blister rust-resistant strains;
3. Conserve genetic diversity; and
4. Manage habitat and natural regeneration.

To help achieve this goal and meet the objectives, nine general strategic approaches have been proposed:

1. Population monitoring;
2. Tree and stand protection;

3. Conservation of genetic resources;
4. Habitat management;
5. Education and outreach;
6. Research that will elucidate or facilitate recovery actions;
7. Plan implementation, management and administration;
8. Resource acquisition; and
9. Collaboration among agencies, jurisdictions and stakeholders.

Each general approach will be implemented by actions delineated in this report. The overall intent is to protect and manage limber pine and reduce the anthropogenic impediments to its survival. This recovery plan will undergo periodic review during its designated life span of five years, after which it will be updated as needed.

Approval Standards

	Disposition Type	Revision Date
Resource extraction activities on islands and the bed and shore of waterbodies and watercourses is prohibited.	LOC MSL PIL PLA	
Activities shall not interrupt natural drainage (including ephemeral and fens), block water flow or alter the water table.	LOC MSL PIL PLA	
Wellsites and pipeline installations (PIL) shall not be constructed within 15 metres of a non-permanent temporary wetlands or ephemeral watercourses (Appendix D).	MSL PIL	April 2013
The following watercourse setbacks for all activities from the disposition edge (MSL or PIL), or paralleling linear dispositions (PLA or LOC), or pipeline bore site (PLA), shall be followed, except for vehicle or pipeline crossings:	LOC MSL PIL PLA	July 2012
a) Intermittent watercourses and springs shall have a setback of at least 45 metres from the top of the break.	LOC MSL PIL PLA	
b) Small Permanent watercourses shall have a setback of at least 45 metres from the top of the break.	LOC MSL PIL PLA	
c) Large Permanent watercourses shall have a setback of at least 100 metres from the top of the break.	LOC MSL PIL PLA	
The following waterbody setbacks for all activities from the disposition edge (MSL or PIL), or paralleling linear dispositions (PLA or LOC), or pipeline bore site (PLA), shall be followed:		April 2013
a) A minimum setback of 45 metres of undisturbed vegetation shall be maintained from non-permanent seasonal wetlands.	LOC MSL PIL PLA	
b) A minimum setback of 100 metres from the bed and shore of semi-permanent ponds/wetlands and shallow open water ponds and lakes.	LOC MSL PIL PLA	
The number of crossings shall be minimized, unless doing so results in greater disturbance (i.e., footprint hectares) and/or negative environmental impacts (e.g., impacting landscape sensitivities) than creating a new crossing.	LOC MSL PIL PLA	
All crossings shall maintain fish passage. Crossings shall be compliant with the departments Code of Practice under the <i>Water Act</i> , Water (Ministerial) Regulation.	LOC MSL PIL PLA	
Large and small permanent watercourses shall be bored unless geotechnical data indicates unsuitable bore conditions or watercourses are non-fish bearing	PLA	July 2012
All fish-bearing watercourses that support commercial, recreational and aboriginal fisheries and fish that support those fisheries; crossed by permanent access (Class I, II, or III access); shall be crossed by a bridge or bridge-like structure that maintains the channel, channel flow and fish passage.	LOC	April 2013

Operating Conditions

	Disposition Type	Revision Date
Activities shall not result in the deposition or placement of debris, soil or other deleterious materials into or through any watercourse and/or waterbody, or on the ice of any watercourse and/or waterbody.	LOC MSL PIL PLA	
Keep watercourse crossings free of accumulated debris or ice that could impede the flow of water and subsequently cause erosion.	LOC PLA	
a) Remove ice-dams from culverts. Culverts plugged with ice are to be re-opened to prevent flooding over the road, through the ditch, or around the crossing structure.	LOC PLA	
b) Remove debris that compromises water flow immediately upstream from or under crossing structures.	LOC PLA	

Operating Conditions

No operating conditions have been identified.

Disposition Type	Revision Date
-----------------------------	--------------------------

Best Management Practices

No best management practices have been identified

9.1.12 ENDANGERED AND THREATENED PLANT RANGES

Desired Outcomes

1. Maintain area and extent of endangered and threatened plant species in Alberta.
2. Reduce or decrease the introduction of invasive species and noxious weeds.

Approval Standards

The disposition holder shall conduct appropriate pre-construction wildlife surveys for all activities occurring within the identified Species At Risk ranges of the Landscape Analysis Tool, as per the direction of the Pre-Application Requirements. Any and all observed Species At Risk features (such as leks, nests, dens, etc.,) shall be buffered by the setbacks and timing restrictions specified on the LAT Report for that Species At Risk.

Disposition Type	Revision Date
-----------------------------	--------------------------

LOC MSL PIL PLA	July 2012
--------------------	--------------

Removed

April
2013

Removed

April
2013

If a pre-construction survey cannot be completed in the appropriate time of year for detection then no work can commence between October 1st and June 1st.

LOC MSL PIL PLA

High impact activities shall not occur within 300 metres from an 'Endangered' or 'Threatened' plant(s) species as listed under the Alberta Wildlife Act.

LOC MSL PIL PLA

Medium and low impact activities shall not occur within 30 metres from an 'Endangered' or 'Threatened' plant(s) species as listed under the Alberta Wildlife Act.

LOC MSL PIL PLA

Operating Conditions

200.9.1.12.1 *Ribes* species are not to be seeded for revegetation in any limber or whitebark pine ranges.

Disposition Type	Revision Date
-----------------------------	--------------------------

LOC MSL PIL PLA	April 2013
--------------------	---------------

Best Management Practices

1. The key to conservation of whitebark and limber pine is to locate trees that are genetically resistant to blister rust and mountain pine beetle. Trees exhibiting resistance are of highest priority for protection. Sensitive Species Inventory Guidelines for whitebark and limber pine will provide protocols for detecting trees with apparent resistance.

Best Management Practices

2. Wellsites, roads, pipelines and associated facilities should be re-vegetated to *Endangered* and *Threatened* plant species when these species are present in the adjacent vegetation type, to a percentage that reflects historical levels. Re-vegetation should use only locally-sourced seedlings or seed sources, whenever possible, and be done in consultation with issuing regulatory body staff.
3. If whitebark or limber pine trees with cones are observed, try to avoid construction activity (e.g., heavy equipment working) between August 15 and September 30, when Clark’s nutcrackers are collecting and caching seeds.

9.1.13 OTHER SENSITIVE AND ENDANGERED SPECIES

Desired Outcomes

1. Minimize impacts to breeding territories and nesting sites.
2. Reduce mortality of young, nest abandonment, and nest depravation of sensitive breeding birds.

Approval Standards

No new construction shall occur on native grasslands within the Grassland and Parkland Natural Region between April 1st and July 15th, unless grassland bird surveys are completed using inventory procedures outlined by ESRD. To access the guidelines, search “Sensitive Species Inventory Guidelines” on Environment and Sustainable Resource Development. If an active nest site is located, a set back of 100 metres from the nest site will apply between April 1st and July 15th for the following species:

- short-eared owl
- mountain plover
- long-billed curlew
- upland sandpiper
- Sprague’s pipit

Disposition Type	Revision Date
LOC MSL	April
PIL PLA	2013

Operating Conditions

No operating conditions have been identified.

Disposition Type	Revision Date
------------------	---------------

Best Management Practices

1. Industrial activity should be avoided within 100 metres of the breaks of any coulee.
2. Use topographical features to provide visual concealment of facilities from known nest/den locations and as a noise suppressant.

Tara Cryderman

From: Wendy Kay
Sent: Wednesday, November 22, 2017 2:36 PM
To: Tara Cryderman
Subject: FW: Letter
Attachments: CCF11222017.pdf; ATT00001.htm

Council Correspondence - Action

From: MDInfo
Sent: November 22, 2017 10:16 AM
To: Wendy Kay <wkay@mdpincercreek.ab.ca>
Subject: FW: Letter

From: Beaver Mines Community [<mailto:>]]
Sent: Wednesday, November 22, 2017 10:13 AM
To: MDInfo <MDInfo@mdpincercreek.ab.ca>
Subject: Fwd: Letter

Sent from my iPhone

Begin forwarded message:

From:
Date: November 22, 2017 at 10:11:35 AM MST
To:
Subject: Letter

Please see attached.

Municipal District of Pincher Creek
Box 279
1037 Herron Avenue
Pincher Creek, AB T0K 1W0

Dear Reeve Stevik and M.D. Councilors,

Re: Information Inquiry regarding Sewage Treatment

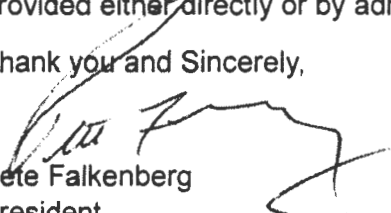
We the community association of Beaver Mines would thank Council for the investments being made in our community with regards to sewer and water infrastructure. Related to this, there are a number of community members that have voiced questions regarding the proposed location of a sewage lagoon near Mill Creek and why this location was chosen as part of the project as opposed to another location.

The questions our association and by extension community members would like to have answered are the following:

1. Why was the Mill Creek site selected?
2. Were other potential sites for a sewage lagoon considered and if so, why were they not chosen?
3. Was the option of piping effluent to either Cowley or Pincher Creek considered as an alternative and if so why were these options not chosen?

As we recognize the time tables involved in this matter we respectfully request an answer be provided either directly or by administration within 45 business days or sooner if possible.

Thank you and Sincerely,



Pete Falkenberg
President
Beaver Mines Community Association
E.

Tara Cryderman

From: Wendy Kay
Sent: Monday, November 13, 2017 7:01 AM
To: Tara Cryderman
Subject: Fwd: Letter to Council
Attachments: Nov. 28,2017 letter to council.docx; ATT00001.htm

Sent from my iPhone

Begin forwarded message:

From: "Cornell Van Ryk" <>
Date: November 13, 2017 at 6:12:45 AM MST
To: "Wendy Kay" <wkay@mdpincercreek.ab.ca>
Subject: Letter to Council

attached letter.

Wendy Kay and M.D. Council

M.D. Council is clearly evenly split on the issue of the Mill Creek wastewater lagoon. At the Nov. 7 meeting, a motion that would have caused a review of this project was defeated 2 votes to 2, with one Councillor not engaged in the vote or discussion because of a potential conflict of interest.

So, now we have an interesting (to say the least) stalemate. Administration is plodding ahead, spending money authorized by the previous Council. That Council authorized spending in the order of \$390k to design/engineer the Mill Creek Lagoon. There are not enough votes on the current Council to reverse or even exercise a serious review of this decision.

One day, however, once all the preliminary work is completed, Council will need to pass a motion to approve spending a further \$4.2 million to actually build the thing. 2 votes for and 2 against would not carry such a motion.

It appears we are spending money on engineering something that does not have the majority support required to actually build it. How much time and money will be spent before Council comes to grips with this reality? It would seem prudent to sort out this issue quickly, the cash register is ringing.

Cornell Van Ryk

Attention: Wendy Kay and MD of Pincher Creek Council

F1c4
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NOV 21 2017
M.D. OF PINCHER CREEK

November 20, 2017

This letter is a submission to address our ongoing concerns regarding the proposed Beaver Mines Wastewater Sewage Lagoon location at the Mill Creek site. We represent an evolving committee of concerned landowners and citizens as Friends of the Castle River. We are guided as caretakers of the land and water to preserve its integrity for current and future generations.

The water source that the MD is considering as a discharge point for effluent is a significant clean water source for all downstream users. It is our responsibility to take care of this precious resource for current and future generations, and is established within the Alberta Water for Life Strategy. A good councillor would consult their constituents before proceeding with such a controversial proposal. Every taxpayer owns a piece of that land as designated lease land, and all residents within the MD have a right to a clean and accessible water source.

The cost to complete this project has been insufficiently projected by the MD of Pincher Creek and will continue to increase as the complexity of issues begins to mount (e.g. odour control, historical resource impact assessment (HRIA), environmental assessments, road access, land annexation, legal fees, etc.).

The following list is of our immediate concerns regarding the Mill Creek Sewage Lagoon Project:

- Negative environmental impact to water quality
- Odour issues to neighbouring and downstream residents
- Depreciated land values
- Impact to recreation activities (fishing, kayaking/rafting, local swimming spot)
- Lack of detail and associated costs analysis in investigating alternatives (using existing facilities, installation of a packaged self contained sewage treatment facility, etc.)
- No public forum to formally present our concerns
- Historical resource value of the site
- No account for tourism development within Hamlet of Beaver Mines to service the newly designated Castle Park

In conclusion, we would like to leave you with a statement from previous council to reiterate our opposition to this proposed project. When asked about the option to build a facility in Beaver Mines, sourced from an article in the Pincher Creek echo dated December 30, 2014, it was stated that “might not fly up in this area because of the environmental stuff, it’s unsightly, they’re smelly, it’s old technology – I mean it works fine, but it’s old technology”. If a sewage lagoon is old technology they why is the current MD council continuing to support such a project at the confluence of significant fresh water streams?

Regards,
Don (Chester) McRae
Travis McRae
Ken McRae



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Leduc-Beaumont

RECEIVED

NOV - 3 2017

M.D. OF PINCHER **F2a** EK

Council
Corresp - For Info

AR91789

October 26, 2017

Reeve Brian Hammond
Municipal District of Pincher Creek
PO Box 279
Pincher Creek AB T0K 1W0

Dear Reeve Hammond,

Thank you for your letter of October 2, 2017, regarding the requirement for your municipality to pay requisitions for education property taxes and seniors housing which are not collectable from delinquent oil and gas properties.

Municipal Affairs recognizes the non-collection of property taxes has become more challenging in the current economic environment. We also recognize this situation will likely continue as the economy recovers. The *Municipal Government Act* has provisions for municipalities to collect such debts; however, I acknowledge these methods can be difficult to implement.

In response to this issue, which was brought forward at the fall 2016 and spring 2017 Alberta Association of Municipal Districts and Counties (AAMDC) conventions, Municipal Affairs assembled a cross-ministry working group with representatives from Municipal Affairs, Treasury Board and Finance, Education, Energy, Environment and Parks, the Alberta Energy Regulator, and AAMDC. The working group is exploring ways to address uncollectable property taxes related to delinquent industrial properties – specifically oil and gas properties which do not have easily seized assets. I am awaiting a report back from the working group, and I will have more information to share regarding possible resolutions to this issue once I have examined the group's findings and recommendations.

Thank you again for sharing your concerns and recommendations on this matter.

Sincerely,

Hon. Shaye Anderson
Minister of Municipal Affairs

cc: Honourable David Eggen, Minister of Education
Honourable Lori Sigurdson, Minister of Seniors and Housing



*Council
Corresp - For Info*

Community Engagement
9 Floor, 10405 - Jasper Avenue
Edmonton, AB T5J 4R7 **F2b**
Telephone: 780-415-8139
Fax: 780-427-4155
www.culture.alberta.ca

RECEIVED

NOV 17 2017

M.D. OF PINCHER CREEK

November 10, 2017

Mr. Bob Westrop
PO Box 1690
Pincher Creek, AB T0K 1W0

Dear Mr. Westrop:

Re: Nomination for the 2017 Stars of Alberta Volunteer Awards

Your name was put forward as a nominee by Ms. Wendy Kay for the 2017 Stars of Alberta Volunteer Awards, presented by Alberta Culture and Tourism. Out of the many nominations received, the selection committee had a very difficult task of choosing just two individuals from each of the three categories of Youth, Adult, and Senior.

Unfortunately, you were not one of the individuals chosen to receive an award for the 2017 year. However, your ongoing dedication and commitment to your community has not gone unnoticed. It is a true testament to the impact you have made in your community to be nominated by fellow citizens. Your volunteer service is a source of pride for your community and the selection committee felt strongly that you should be recognized for those selfless efforts. Please find enclosed a certificate of recognition from Alberta Culture and Tourism which we hope will inspire your continued volunteerism.

Thank you for being an Alberta volunteer and inspiring others through your efforts!

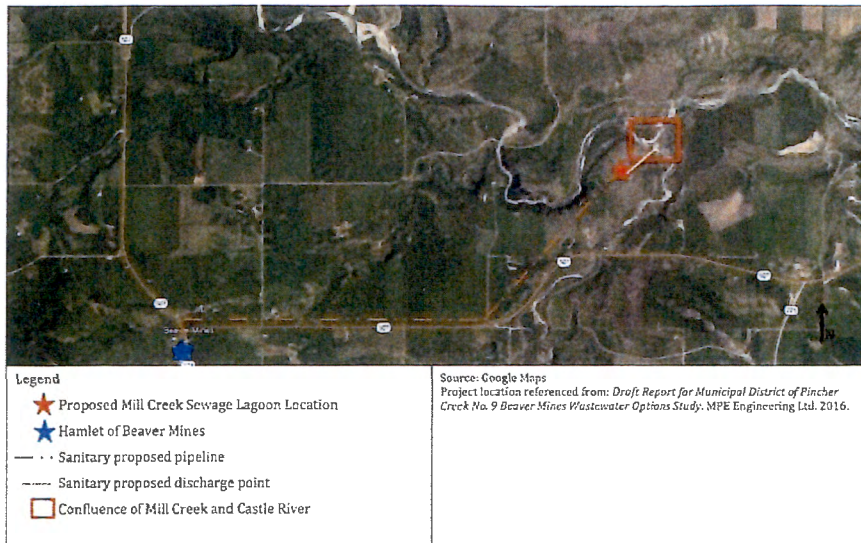
Yours sincerely,

Kristin Lewis
Acting Director, Nonprofit/Voluntary Sector Policy and Strategy Unit

Enclosure

cc: Wendy Kay

Council
Corresp - For Info



F2c

5

5 have signed. Let's get to 100.

Friends of Castle River
Southern Alberta and beyond, Canada

To: Wendy Kay, Chief Administrative Officer, MD of Pincher Creek #9 –
Attention: Reeve Stevick and MD Council

Please add my voice to those who request that the MD of Pincher Creek stop all work on the Mill Creek Sewage Lagoon immediately for the following reasons:

- 1) There are significant technical, environmental, social, archaeological and political risks with the Mill Creek Sewage Lagoon location. These include but are not limited to:
 - environmental impact to two significant freshwater streams (Castle River/Mill Creek)
 - potential odour impacts along pipeline right of way and surrounding area
 - identified as a historical resources site
 - the difficulty/cost of building an access road to the site
 - no account for tourism based development within Hamlet of Beaver Mines to service Castle Park
 - no formal consultation process with residents of Beaver Mines or landowners directly affected
 - unknown costs to residents of Beaver Mines and taxpayers within MD of Pincher Creek

Even if these issues are addressed, the Mill Creek Sewage Lagoon will almost certainly be the MOST expensive option, not the least. Any further expenditure is a waste of taxpayers' money

- 2) There are many options for addressing sewage disposal and treatment for Beaver Mines at the individual, community or regional level that are less expensive and have fewer environmental and social impacts than the Mill Creek Sewage Lagoon. It is not clear why most of these were not considered
- 3) If you make this decision now, changing course will not result in a significant delay to the Beaver Mines Water and Sewer project. If anything, finding a better alternative will likely streamline the approval process and be more likely to ensure that Beaver Mines gets water and sewer on time and on budget

Thank you in advance for your consideration.

Yours truly

This petition will be delivered to:

- Wendy Kay, Chief Administrative Officer, Reeve Quentin Stevik and MD Council of Pincher Creek No.9

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Petitioning Wendy Kay, Chief Administrative Officer, Reeve Quentin Stevik and MD Council of Pincher Creek No.9



Decision makers



of Pincher Creek No.9
Wendy Kay, Chief Administrative Officer, Reeve Quentin Stevik and MD Council

Stop all work on Mill Creek Sewage Lagoon Project to consider Alternatives

[Friends of Castle River Southern Alberta and beyond, Canada](#)

Tara Cryderman

From: Wendy Kay
Sent: Tuesday, November 21, 2017 10:16 AM
To: Tara Cryderman
Subject: FW: AltaLink Update: Transmission Cost Initiatives See Albertans Saving Millions of Dollars
Attachments: Negotiated settlement between AltaLink and its customers increases savings.pdf

Council Correspondence – For Info

From: Grove, John [mailto:John.Grove@AltaLink.ca]
Sent: November 20, 2017 1:35 PM
To: Grove, John <John.Grove@AltaLink.ca>
Subject: AltaLink Update: Transmission Cost Initiatives See Albertans Saving Millions of Dollars

Dear Municipal Stakeholders:

On behalf of all of us at AltaLink I want to take this opportunity to wish you and yours a safe and enjoyable holiday season. I would also like to share with you some important news about more cost saving measures we are taking as a transmission company to ensure affordable electricity rates for our customers today and in the years ahead. Please feel free to pass this information along to other Councillors and the Municipal Staff.

As Alberta's economy continues to recover, we understand energy costs cannot be a barrier to business growth and sustainability. Ensuring the price of electricity is affordable for our customers – be they residential, small business or large industrials -- is an important driver to our province's economic viability.

At AltaLink, we're committed to doing our part with respect to the transmission portion of Albertan's energy bills. In September, we concluded an agreement between AltaLink and the customer groups representing Alberta's industrial and residential electricity consumers that will save Albertans more than \$50 million during 2017 and 2018. Approved by the Alberta Utilities Commission (AUC), this agreement is the first negotiated settlement between an Alberta transmission company and its customers. Combined with the previously approved \$600 million in rate relief, AltaLink has introduced cost savings to Albertans totaling more than \$650 million between 2015 and 2018.

And there's more good news. AltaLink's CEO, Scott Thon, recently announced that we will **hold our transmission rates flat for the next five years** – that is to say the rates negotiated for our 2018 agreement will not increase through 2023. On top of that, our company will continue to look for ways to reduce costs and create further operational savings – savings we will share with our customers.

As a member of the AltaLink team, I am proud of the work we are doing to ensure affordable electricity rates for our customers and look forward to sharing more news with you in the future.

If you have any questions, please contact me at your earliest convenience.

Sincerely,

John Grove
Manager, Municipal and Community Affairs South

P: (403) 387-8273
C: (403) 519-7426
E: john.grove@altalink.ca

AltaLink – a Berkshire Hathaway Energy company
2611 – 3rd Avenue SE
Calgary, Alberta, T2A 7W7
www.altalink.ca



Sustainable Electricity Approved™
Canadian Electricity Association

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September 6, 2017

Negotiated settlement between AltaLink and its customers increases savings for Albertans to more than \$650 million by end of 2018

Calgary, Alberta (GlobeNewswire)– An agreement reached between AltaLink and the customer groups representing Alberta’s industrial and residential electricity consumers will save Albertans more than \$50 million during 2017 and 2018. Approved by the Alberta Utilities Commission (AUC) on August 30, this agreement is the first negotiated settlement between an Alberta transmission company and its customers.

Combined with the previously approved \$600 million in rate relief, AltaLink has introduced cost savings to Albertans totaling more than \$650 million between 2015 and 2018.

“We’re proud to have delivered solutions that will save Albertans more than \$650 million in electricity costs by the end of 2018,” said Scott Thon, President and Chief Executive Officer of AltaLink. “Reaching a first-of-its kind agreement like this is an important step in changing how energy companies and their customers can collaboratively work together to save money for every electricity customer in Alberta.”

The negotiated agreement was reached by AltaLink and consumer groups representing Alberta’s industrial, commercial and residential customers.

The agreement includes a reduction of \$15.5 million in operating costs and \$5 million in other cost savings during 2017 and 2018. If AltaLink is able to achieve additional operating cost savings beyond the \$15.5 million, those savings would be shared equally between AltaLink and its customers. The negotiated settlement also eliminates the more than \$1 million in additional costs to customers from an extended regulatory process and hearing.

An additional \$31.4 million in savings is driven from previously-funded depreciation costs. AltaLink completed engineering studies that conclude the company’s newly constructed transmission towers are expected to have longer lives. As a result, AltaLink will refund \$31.4 million of depreciation costs that were collected under previous AUC decisions.

“Our commitment is to continue to reduce costs for our customers and deliver the reliable and affordable energy that drives our economy,” said Thon. “As Alberta moves to diverse and greener energy sources, the transmission system will be more important than ever in ensuring Alberta’s sustainable electricity future.”

Headquartered in Calgary, with offices in Edmonton, Red Deer and Lethbridge, AltaLink is Alberta’s largest electricity transmission provider. AltaLink is partnering with its customers to provide innovative





solutions to meet the province's demand for reliable and affordable energy. A wholly-owned subsidiary of Berkshire Hathaway Energy, AltaLink is part of a global group of companies delivering energy services to customers worldwide.

-30-

For more information please contact:

Media Relations

Scott Schreiner

Vice President, Communications

AltaLink Management Ltd.

Phone: 403.267.2176

E-mail: Scott.Schreiner@AltaLink.ca



Tara Cryderman

From: Wendy Kay
Sent: Wednesday, November 22, 2017 4:29 PM
To: Tara Cryderman
Subject: FW: Letter to Council
Attachments: Letter to Council BM development plan.docx

Council Correspondence – For Info

From: Cornell Van Ryk [mailto:
Sent: November 19, 2017 3:48 PM
To: Wendy Kay <wkay@mdpincercreek.ab.ca>
Cc: Bev Everts >
Subject: Letter to Council

attached.

Attention: MD Council

Subject: Request for Area Structure Plan/Municipal Development Plan for the Hamlet of Beaver Mines

Dear Sir/Madam:

I hope that a "development plan for the Hamlet of Beaver Mines in consultation with the community" does not intend to limit the consultation to only the community of Beaver Mines. ALL the ratepayers of the MD are funding a \$15 million water/wastewater project and some are expected to deal with the negative impact of wastewater lagoons. There are stakeholders beyond the residents of Beaver Mines and these should be consulted as well.

Cornell Van Ryk

Tara Cryderman

From: Wendy Kay
Sent: Friday, November 17, 2017 10:33 AM
To: Tara Cryderman
Subject: FW: Road Surfacing and Dust Control Pilot

Council Correspondence - For Info

-----Original Message-----

From: MDInfo
Sent: November 17, 2017 9:52 AM
To: Leo Reedyk <AdminDirOps@mdpincercreek.ab.ca>; Stu Weber <PWSuperintendent@mdpincercreek.ab.ca>; Wendy Kay <wkay@mdpincercreek.ab.ca>
Subject: FW: Road Surfacing and Dust Control Pilot

-----Original Message-----

From: Kevin May [mailto:]
Sent: Friday, November 17, 2017 8:55 AM
To: MDInfo <MDInfo@mdpincercreek.ab.ca>
Subject: Road Surfacing and Dust Control Pilot

Please share this note with Council, CAO and Director of Operations.

I am writing this note to provide feedback to the MD regarding your pilot of cold mix overlay for dust control. I live on the Gladstone Valley Road, within one of your test sections.

The cold mix overlay provides a much improved road surface and is far superior to previous efforts to control dust, which were extremely short lived and resulted in a road surface no better than the underlying gravel or pit run. This new surface appears to have an added benefit of improved snow removal performance.

While only time will tell the longevity of this new surface, it appears to be a clear winner, achieving most of the benefits that previously contemplated resurfacing of the Gladstone Valley Road would have provided.

It is my hope that the MD will apply this new cold mix surface to the remaining +/- 1.5km section of the Gladstone Valley Road south of Highway 507 up to where the pilot section starts.

Please feel free to contact me if you have any questions regarding my feedback.

From Kevin May

Original
P · H · O · T · O B · Y

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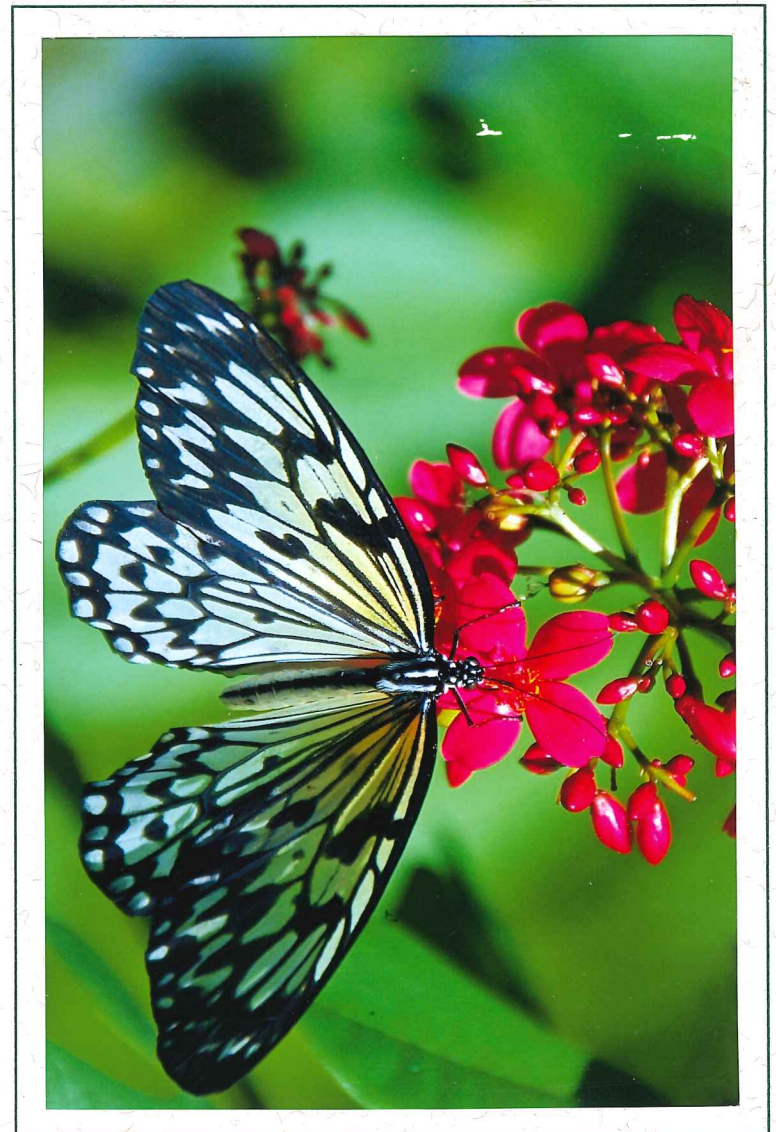


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A note of thanks

Thank you Joint Council
Funding Committee and the
M.D. of puncher creek for
your generous donation
of \$2000.00

Your donation will be
used towards our notice
board, our community
beautification and the
preservation of historical
home foundations.

We are very grateful,

Thank you!

Lower Mine's Community Association

PINCHER CREEK FACILITIES PLANNING STEERING COMMITTEE

MEETING MINUTES

October 3, 2017 - 6:30 pm

TOWN HALL COUNCIL CHAMBERS

Attending: Faith Zachar, Councilor Mark Barber, Councilor Wayne Elliott, Diane Burt Stuckey

Absent with Regrets: Adam Grose, Councilor Fred Schoening

1. Call to Order – Meeting was called to order at 6:35pm by Faith Zachar.
2. Adoption of Agenda – **Motion:** Councilor Mark Barber moved that the Agenda for October 3, 2017 Committee meeting be adopted as presented. Carried.
3. Approval of Minutes – **Motion:** Councilor Mark Barber moved that the Minutes of the September 6, 2017 Committee meeting be approved as presented. Carried.
4. Business
 - a. Curling Rink Site Plan
Talbera provided 7 site plan options for the location of a curling rink at the MPF location. The Committee discussed the various options with advantages and disadvantages of each as follows:

Option A: Directly behind MCC Arena (East/West Orientation)

 - OK location as could be good tie-in with new arena in future and good connection with parking.
 - Less impact to site - structure is “hid” by the Arena.
 - Concern over the proximity to the creek bank area - a 6 sheet facility would have to extend into lower bench which could increase construction costs.
 - Concern that Curling Rink would limit access to the back of the Arena in the short term.
 - Bike park would be impacted in Phase 1.

Option B: Directly North of MPF Waterslide Area (North/South Orientation)

 - Limits visibility of skatepark/bike park area (security issue) with big building.
 - Limits area for future arena construction i.e. either takes out parking lot or facility would lose a season if stays where it is. Good connection if arena were to be built where it is now.
 - Parking would be further away for both facilities if Arena is built east of the curling rink in future.
 - North parking lot affects tennis courts – could make this parking a phase 2 project.

Option C: Built on Skate Park/Tennis Courts

- Would lose Skate Park & Tennis Courts in Phase 1.
- View would be nice, but kind of hidden away on site.

Option D: North East of Tennis Courts (2nd Preference)

- Less impact to site as tucks in behind mobile home park.
- Allows more green space.
- Good traffic flow, a lot of parking & bus parking but concern over Macleod Street access as shown.
- 6 sheets would impact the tennis courts
- Concern that the land slopes/drops at the north end and there could be additional construction costs; also, that this area has flooded in the past.
- Could the building be brought closer into the site and the Macleod Street access addressed i.e. come in on Maple Street instead?
- Skate park could be removed and tennis courts shifted over 1 to allow sufficient room for the rink if 6 sheets.
- Favorable option.

Option E: North of Spray Park (1st Preference)

- Bus lane takes out tennis courts and skate park in Phase 1, unless road is adjusted to connect with Maple Street or made 1 way traffic flow; or bus lane removed on north side of the parking lot is eliminated.
- Like the handicapped parking and drop off zones.
- Good street presence (Robertson).
- Could dress up entrance of building to look nice on the south & east side.
- Keeps an open view from the spray park areas and retains green space behind arena, but takes away green space north of the spray park.
- Allows space for ice arena in future, west of the curling rink or to stay where it is now.
- Could curling rink go further forward towards Robertson Ave?
- Keeps tennis courts & bike park if parking lot is reduced on the north end.
- Favorable option.

Option F: North of MPF Waterslide Area

- Is similar to Option B but provides a bit more green space north of MPF facility.
- Impacts Tennis Courts and Bike Park in Phase 1.
- Resolves

Option G: Existing Site

- Old swimming pool/storage building would have to be removed.
- Reduces parking lot by arena but adds area where old pool was.
- 6 sheets would reduce traffic flow/parking by arena in short term.

General comments:

- Want to try to keep the tennis courts & skate & bike parks as long as possible.
- Close handicapped parking is important.
- Soccer field would be removed to accommodate any of the options.
- Really need to think about how arena could integrate in future, how parking, building access etc. is impacted (almost like Phase 1, phase 2 etc.).
- All parking may not need to be developed in first phases.
- Felt that a project like this could be a “design build project” – say this is how much \$ we have, this is where we want it, and to see what they could do.
- Felt that we should leave the 6 sheets in during the planning as it could determine the best location.
- Concerns over the access from Macleod Street as that corner has some traffic issues. Maybe re-work the access from Maple Street or only have one access off Elm Street.
- Noted that # of parking stalls is stated for each option i.e. 165 cars to 195 which would accommodate all activities on the site.

This information and feedback will be passed onto the consultant so they can proceed with further design.

It was noted that the Curling Club has applied for the \$1 mil CFEP Grant, deadline October 1.

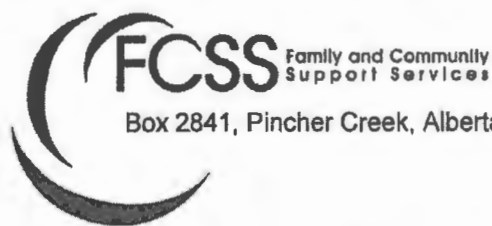
b. Sport Field Project

Diane mentioned that Strathmore is building a new sports field complex with soccer and ball diamonds and that we will contact them for information about their project.

5. **Date of Next meeting** – November 7, 2017 at 6:30pm in Council Chambers.

6. **Adjournment** – Meeting was adjourned at 8:10pm.

Pincher Creek and District



Box 2841, Pincher Creek, Alberta, T0K 1W0 Telephone 403-627-3156 - fcss@pinchercreek.ca

FCSS Board Meeting, October 2, 2017 - Council Chambers Minutes – SIGNATURE COPY

1.) **Call to order: Bonnie Scott called the meeting to order at 6:30**

Board Members present: Bonnie Scott, Fred Schoening, Don Anderberg, Marie Meckelborg, Kellie Leblanc

Absent with regret: Kathy Verhagen, Cindy Cornish

Confirmation of Quorum: A quorum was present.

2.) **Approval of Agenda**

Motion 12.174 / Schoening

**That the agenda be approved as circulated
Carried**

3.) **Approval of Minutes June 19th , 2017**

Motion 12.175 / Schoening

**That the Minutes of the June 19, 2017 meeting be approved as corrected (item 5.1,
Motion 12.173 did not have the name of the Mover on the draft)
Carried**

4.) **Correspondence: no correspondence**

5.) **Financial:**

5.1) 2018 grant applications: Following a brief introduction by the Coordinator, the Board began the process of assessment of the 2018 Funding Applications. FCSS was \$80,318.00 "over-subscribed". It was noted that the total funding available has not changed since the 2017 assessment.

During the Board's deliberations the following was noted and recorded

Project Name: FCSS Administration Budget: David left the meeting at 6:45 and returned to the meeting at 6:55

Project Name: Southwest Alberta Sustainable Community Initiative (SASCI)
David (although no longer employed by SASCI) left the meeting at 6.56 and returned to the meeting at 7:05

Project Name: Holy Spirit Roots of Empathy Program
David left the meeting at 7:07 and returned to the meeting at 7:15

Project Name: Holy Spirit Family School Liaison Counsellor
David left the meeting at 7:40 and returned at 7:55

Project Name: Early Childhood Coalition
Marie Meckelborg left the meeting at 8:10 and returned at 8:15

Project Name: Metis Nation Local Chinook 1880
Kellie left the meeting at 8:22 and returned to the meeting at 8:38

Project Name: Canyon Cubs Preschool: The Board requested more information related to the specific expense items that FCSS was being asked to fund. David will get that information.

Following discussion, the following motion was made:

Motion 12.175 / Anderberg

That the FCSS Board approve the 2018 grant applications as follows, with the exception of Canyon Cubs Preschool**, pending the receipt of further information.

Organization	Approved 2017	2018 Grant Application	2018 Board Decision
Allied Arts Council	6000	24121	6000
Napi Home Visitation	23790	33000	23790
Canyon Cubs Preschool**	14000	15044	14000**
Group Group Youth Drop-in	58000	63000	58000
Holy Spirit Family School Liaison	15000	24000	15000
Holy Spirit Roots of Empathy	5770	5770	5770
Kootenai Brown Education Program	8000	10000	8000
PC Family Centre	32000	50000	32000
PCFRS Early Childhood Coalition	10000	23840	12500
Southwest Alberta Sustainable Community	8000	8000	8000
Metis Nation Local 1880	3000	5000	3000
Ranchland Victim Services	3500	3500	3500
Adult Learning Council (did not apply in 2018)	7500	0	
Mcman FASD Outreach	24000	35967	31000
RCADE (did not apply in 2018)	2000	0	
Care Bears	600	600	600
FCSS Admin	65000	65000	65000
TOTAL GRANT APPLICATIONS		366842	286160
AMOUNT AVAILABLE 2018		286524	286524
SUB-TOTAL (SHORTFALL - OR SURPLUS)		-80318	364

Carried

6.) On-Going and New Business

6.1) Housing Committee (Habitat for Humanity): The Board was informed about the recent Habitat for Humanity Open House.

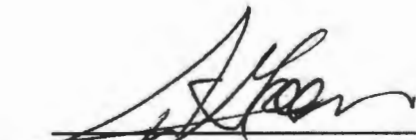
6.2) New Horizons Grant for Seniors: Several local organizations participated in the New Horizons Grant Workshop. David assisted with the completion of applications for some of the groups. Grants are not announced for several months after the application deadline.

6.3) Seniors Financial Benefits Workshop: FCSS coordinated this workshop on September 25th. The host facility was the Huddleston Seniors' Centre. Both Federal and Provincial representatives were present. Discussion topics included: CPP, OAS, Alberta Seniors Benefit Program, Special Needs Assistance, Dental and Optical Assistance Programs, Seniors Tax Deferral Program and Seniors Home Adaptation and Repair Program. Approximately 35 people attended the session.

7.) Date for next Board Meeting – November 20, 2017

8.) Adjournment: there being no further business, Marie declared the meeting adjourned at 8:50 PM

Read and approved this 20th day of November, 2017



Coordinator



Board Member



OLDMAN RIVER REGIONAL SERVICES COMMISSION

MINUTES - 4 (2017)

EXECUTIVE COMMITTEE MEETING

Thursday, May 11, 2017 at 7:00 p.m.

ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

EXECUTIVE COMMITTEE:

Gordon Wolstenholme - *Chair*
Henry Van Hierden - *Vice-Chair*
Don Anderberg
Jim Bester

Bill Chapman
Tom Rose (absent)
Barry Johnson

STAFF:

Lenze Kuiper – *Director*

Barb Johnson – *Executive Secretary*

AGENDA:

1. **Approval of Agenda – May 11, 2017**
2. **Approval of Minutes – April 13, 2017**(attachment)
3. **Business Arising from the Minutes**
4. **New Business**
 - (a) ORRSC Shared Services and Member Utilization Draft Letter(attachment)
 - (b) Alberta Community Partnership Resolution(attachment)
 - (c) CPAA Conference Report
 - (d) New Staff
 - (e) Subdivision Activity 2017.....(attachment)
 - (f) Fee For Service Update(attachment)
 - (g) Summer Executive Committee Meeting Date
5. **Accounts**
 - (a) Office Accounts – April 2017(handout)
 - (b) Financial Statements –
 - (i) January 1 - January 31, 2017(handout)
 - (ii) January 1 - February 28, 2017(handout)
 - (iii) January 1 - March 31, 2017.....(handout)
6. **Director’s Report**.....
7. **Executive Report**.....
8. **Adjournment**.....

CHAIR GORDON WOLSTENHOLME CALLED THE MEETING TO ORDER AT 7:00 P.M.

1. APPROVAL OF AGENDA

Moved by: Don Anderberg

THAT the Executive Committee approve the agenda, as amended:

ADD: 5(b) Financial Statements (January, February and March 2017) **CARRIED**

2. APPROVAL OF MINUTES

Moved by: Henry Van Hierden

THAT the Executive Committee approve the minutes of April 13, 2017, as presented. **CARRIED**

3. BUSINESS ARISING FROM THE MINUTES

- None.

4. NEW BUSINESS

(a) ORRSC Shared Services and Member Utilization Draft Letter

- The draft letter presented at the last meeting has been reworked and simplified incorporating Committee members' comments. Jim Bester suggested that an introductory paragraph be added to explain reasons why the letter is being sent. A hard copy of the final letter will be addressed to the Mayor/Reeve, Council and Administration of all member municipalities. The letter will also be handed out at the upcoming Board of Directors' meeting on June 1 and its importance reinforced with Board members.

Moved by: Barry Johnson

THAT the Executive Committee accept the draft letter with the proposed addition, to be circulated to the Mayor/Reeve, Council and Administration of all member municipalities, as well as handed out at the June 1, 2017 Board of Directors' meeting. **CARRIED**

(b) Alberta Community Partnership Resolution

- Parkland Community Planning Services and its partners:

Oldman River Regional Services Commission
Mackenzie Municipal Services Agency
Palliser Regional Municipal Services
West Central Planning Agency

have been approved to receive a \$500,000 Alberta Community Partnership Grant for the project: *Guidebook for Preparing a Municipal Development Plan*.

- As manager of the project, Parkland Community Planning Services requires ORRSC to pass the following resolution:

"Be it resolved:

1. That we authorize the Oldman River Regional Services Commission to participate in an application for the preparation of municipal development plan (MDP) guidance materials made by Parkland Community Planning Services under the Strategic Initiatives Component of the Alberta Community Partnership Program, further
2. That the Oldman River Regional Services Commission, a participant, agrees that Parkland Community Planning Services will be the managing partner for the project."

Moved by: Jim Bester

THAT the Executive Committee authorize the Chair and Director to sign the above resolution for participation in the Alberta Community Partnership Grant Project. **CARRIED**

(c) CPAA Conference Report

- Four members of the Executive Committee attended the CPAA Conference in Red Deer on May 1-3, 2017 (Gordon Wolstenholme, Henry Van Hierden, Jim Bester, Bill Chapman) and each reported on the various topics discussed which included: gravel, marihuana, Bill 8 and Modernized MGA, Intermunicipal Collaborative Frameworks, etc.

(d) New Staff

- Yueu Majok began working on May 1 as CAD/GIS Technologist, replacing Steven Ellert who is retiring.
- Jennifer Maxwell, Subdivision Technician, returned May 1 after a one-year maternity leave.

(e) Subdivision Activity 2017

- 66 subdivision applications were received in the first four months of this year, with subdivision revenues totalling \$124,917.50. ORRSC will be revisiting our subdivision fees in the near future when the new step of deeming the application complete comes into effect.

Moved by: Bill Chapman

THAT the Executive Committee accept the Subdivision Activity 2017, as information. **CARRIED**

(f) Fee For Service Update

- The Fee For Service 2017 updated April 28 was reviewed. The Director is working on getting a more up-to-date way of reporting current projects, as well as a time schedule for all the plans that will have to be completed in the next few years so municipalities will know where they are in the queue.

Moved by: Don Anderberg

THAT the Executive Committee accept the Fee For Service Update, as information. **CARRIED**

(g) Summer Executive Committee Meeting Date

- The summer Executive Committee meeting will be held on Thursday, July 13, 2017. There will not be a meeting in August.

5. ACCOUNTS

(a) Office Accounts – April 2017

5150	Staff Mileage	B. Brunner.....	\$ 37.50
5150	Staff Mileage	S. Johnson (March - April)	78.50
5151	Vehicle Gas & Maintenance	S. Johnson (March - April)	118.92
5320	General Office Supplies	S. Johnson (March - April)	46.97
5530	Coffee & Supplies	S. Johnson (March - April)	101.85
5280	Janitorial Services	Madison Ave Business Services	425.00
5320	General Office Supplies	Madison Ave Business Services	9.12
5310	Telephone	Bell Mobility	654.84
5310	Telephone	Shaw Cablesystems	494.65
5320	General Office Supplies	Purolator	91.38
5320	General Office Supplies	Supreme Basics	180.00
5380	Printing & Printing Supplies	Lethbridge Mobile Shredding	23.00
5380	Printing & Printing Supplies	Peak Vocational Services	90.00
5430	Aerial Photos & Maps	Lethbridge County	250.00
5440	Land Titles Office	Minister of Finance	1,822.00
5490	Consultants	MPE Engineering	4,407.00
5500	Subdivision Notification	Postmedia Network	174.00
5500	Subdivision Notification	Lethbridge Herald	309.68
5570	Equipment Repairs & Maintenance	Xerox Canada	752.88
5580	Equipment & Furniture Rental	Pitney Bowes	330.45
1160	GST Receivable	GST Receivable	429.37
		TOTAL	<u>\$10,827.11</u>

Moved by: Henry Van Hierden

THAT the Executive Committee approve the Office Accounts of April 2017 (\$10,827.11), as presented. **CARRIED**

(b) Financial Statements –

(i) January 1 - January 31, 2017

(ii) January 1 - February 28, 2017

(iii) January 1 - March 31, 2017

Moved by: Jim Bester

THAT the Executive Committee approve the following unaudited Financial Statements, as presented:

January 1 - January 31, 2017

January 1 - February 28, 2017

January 1 - March 31, 2017

CARRIED

6. DIRECTOR'S REPORT

- The Director reported on his activities since the last Executive Committee meeting.

7. EXECUTIVE REPORT

- Committee members reported on various projects and activities in their respective municipalities.


8. ADJOURNMENT

- There will be no Executive Committee meeting in June 2017.

Moved by: Bill Chapman

THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 8:30 p.m. until **Thursday, July 13, 2017 at 7:00 p.m.** **CARRIED**

/bj

CHAIR: 



OLDMAN RIVER REGIONAL SERVICES COMMISSION

MINUTES - 5 (2017)
EXECUTIVE COMMITTEE MEETING
Thursday, September 7, 2017 at 5:00 p.m.
ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

EXECUTIVE COMMITTEE:

- Gordon Wolstenholme - Chair (absent)
Henry Van Hierden - Vice-Chair
Don Anderberg (absent)
Jim Bester
Bill Chapman (absent)
Tom Rose
Barry Johnson (absent)

STAFF:

- Lenze Kuiper - Director
Barb Johnson - Executive Secretary

AGENDA:

- 1. Approval of Agenda - September 7, 2017
2. Approval of Minutes - May 11, 2017 (attachment)
3. Business Arising from the Minutes
4. New Business
(a) Alberta Environment Letter and Meeting (attachment)
(b) Modernized MGA Plan Requirements Update (attachment)
(c) Assessment Review Board Update
(d) Tree Removal (attachment)
(e) Coalhurst Development Officer Service (attachment)
(f) Subdivision Activity 2017 (attachment)
(g) Fee For Service (attachment)
5. Accounts
(a) Office Accounts -
(i) May 2017 (attachment)
(ii) June 2017 (attachment)
(iii) July 2017 (handout)
(b) Financial Statements -
(i) January 1 - April 30, 2017 (attachment)
(ii) January 1 - May 31, 2017 (attachment)
(iii) January 1 - June 30, 2017 (attachment)
(iv) January 1 - July 31, 2017 (handout)
6. Director's Report

- 7. **Executive Report**.....
 - 8. **Adjournment**.....
-

VICE-CHAIR HENRY VAN HIERDEN CALLED THE MEETING TO ORDER AT 5:15 P.M.

As a quorum was not present, those in attendance reviewed and discussed agenda items and made recommendations to the Executive Committee. Meeting minutes will be forwarded to each Executive Committee member and ratified at the next Executive Committee meeting.

1. APPROVAL OF AGENDA

Recommended by: Tom Rose

THAT the Executive Committee approve the agenda of September 7, as amended:

- ADD: 5(a)(iii) Office Accounts – July 2017
- 5(b)(iv) Financial Statements – January 1 - July 31, 2017

2. APPROVAL OF MINUTES

Recommended by: Tom Rose

THAT the Executive Committee approve the minutes of May 11, 2017, as presented.

3. BUSINESS ARISING FROM THE MINUTES

- None.

4. NEW BUSINESS

(a) Alberta Environment Letter and Meeting

- In February 2016, ORRSC sent a letter to Shannon Phillips (Minister of Alberta Environment & Parks) requesting an update on the status of the Flood Hazard Identification Program and the timelines for studies on the rivers and creeks in southern Alberta. We received a response in June 2017 apologizing for the delay (they had just found the letter which had been misplaced) and advised that our request will be taken under consideration during the prioritization process as part of the provincial Flood Hazard Identification Program.
- Nancy Morrison, Ministerial Assistant to the Minister, visited the office and met with Lenze, Gavin and Bonnie to discuss the Flood Hazard Identification Program, etc. Lenze will try to set up a meeting with the Minister sometime this fall.

(b) Modernized MGA Plan Requirements Update

- In order to determine the amount of work ORRSC has upcoming in the next few years to comply with ALSA and the SSRP, two spreadsheets are being developed – one lists Land Use Bylaws and Intermunicipal Development Plans, and the other lists Municipal Development Plans. A total of approximately 105 plans will have to be either reviewed and updated or a new one completed. Timelines for completion have not been entered on the spreadsheet yet.

(c) Assessment Review Board Update

- A total of nine tax assessment appeals spread out over several municipalities have been received: two commercial and 7 residential. We provided a quote to the Town of Taber for two additional CARB appeals with tight timelines, but haven't heard back from them yet. Hearings will begin October 19 using Board members from a pool of approximately 12 trained members.

(d) Tree Removal

- In the evening of June 8, a storm passing through Lethbridge uprooted one of ORRSC's large poplar trees and fell toward the west, blocking 31 Street. Because the tree was planted on the boulevard, city crews removed it at no cost. The remaining trees have been assessed and it was determined they should all be removed to avoid a similar incident and to stop the roots from coming up through the parking lot pavement. A quote of \$14,500 to remove the four poplar trees, one apple tree, grind six stumps, and prune the shrubs was obtained. Preferably the work will be done this fall, within the current budget.
- Quotes to redo pavement in both front and back parking lots have come in from \$100,000 to \$160,000. Although this issue will need to be addressed in the future, the trees should be removed before any pavement work takes place.

(e) Coalhurst Development Officer Service

- ORRSC provided Development Officer services to the Town of Coalhurst for the last seven years on a temporary basis. They have now hired Leda Kozak Tittsworth from our staff full-time for the position and sent a letter of appreciation for providing the service.

(f) Subdivision Activity 2017

- 139 subdivision applications were received in the first eight months of the year, with subdivision revenues totalling \$241,855. ORRSC will be increasing the subdivision fee once the new MGA comes into play as there will be additional steps required in the application process. Target for this year is \$305,000 but we estimate closer to \$330,000 will be achieved.

(g) Fee For Service

- A number of outstanding projects currently in progress are listed (quote less payments = \$313,733.32). Values from the Fee for Service handout will be transferred to the previous spreadsheets [see 4(b)].

5. ACCOUNTS

(a) Office Accounts

(i) May 2017

5160	Staff Field Expense	B. Johnson	\$	54.62
5170	Staff Conference & Area	APPI.....		28.00
	R. Dyck - Lethbridge - "Implementing the Vision" - April 20/17 - registration fee			
4140	Approval Fees	Jones Geomatics		125.00
5265	Utilities	City of Lethbridge.....		673.94
5280	Janitorial Services	Madison Ave Business Services.....		475.00

5285	Building Maintenance	Westburne.....	96.60
5285	Building Maintenance	Zora Marcic.....	100.00
5310	Telephone	Bell Mobility.....	655.44
5310	Telephone	DRC Communication	135.00
5310	Telephone	DRC Communication	289.00
5590	Equipment & Furniture Purchases	DRC Communication	410.00
5320	General Office Supplies	Desjardin Card Services	87.49
5320	General Office Supplies	Desjardin Card Services	159.98
5380	Printing & Printing Supplies	Desjardin Card Services	163.08
5330	Dues & Subscriptions	Vauxhall Advance	22.00
5330	Dues & Subscriptions	Westwind Weekly.....	35.00
5330	Dues & Subscriptions	Claresholm Local Press.....	38.10
5380	Printing & Printing Supplies	Paramount Printers.....	70.00
5390	Graphic & Drafting Supplies	Digitex	3,332.00
5390	Graphic & Drafting Supplies	Digitex	363.90
5390	Graphic & Drafting Supplies	Digitex	106.00
5420	Accounting & Audit Fees	KPMG	9,370.00
5430	Aerial Photos & Maps	County of Newell.....	250.00
5460	Public Relations	Steven Ellert.....	300.00
5470	Computer Software	Autodesk	3,200.00
5570	Equipment Repairs & Maintenance	PitneyWorks.....	119.98
1160	GST Receivable	GST Receivable	981.37
		TOTAL	<u>\$21,641.50</u>

(ii) June 2017

5150	Staff Mileage	B. Brunner	\$ 52.00
5150	Staff Mileage	S. Johnson (April - June)	99.00
5160	Staff Field Expense	S. Johnson (April - June)	13.05
5320	General Office Supplies	S. Johnson (April - June)	103.82
5330	Dues & Subscriptions	S. Johnson (April - June)	120.00
5530	Coffee & Supplies	S. Johnson (April - June)	103.07
5160	Staff Field Expense	Petty Cash (meals - C. Klassen)	41.64
5320	General Office Supplies	Petty Cash (platter, gloves, plunger)	32.35
5350	Postage & Petty Cash	Petty Cash (Canada Post)	28.02
5530	Coffee & Supplies	Petty Cash (cream)	7.72
4140	Approval Fees	Chris Bourassa	106.73
4140	Approval Fees	Jones Geomatics	200.00
5310	Telephone	Bell Mobility	690.04
5310	Telephone	Shaw Cablesystems	269.14
5320	General Office Supplies	Paramount Printers	24.00
5320	General Office Supplies	Desjardin Card Services	242.19
5380	Printing & Printing Supplies	Desjardin Card Services	163.77
5320	General Office Supplies	Desjardin Card Services	62.11
5330	Dues & Subscriptions	Municipal World	89.10
5330	Dues & Subscriptions	Professional Standards Board	375.00
5380	Printing & Printing Supplies	Lethbridge Mobile Shredding	23.00
5440	Land Titles Office	Minister of Finance	414.00

5460	Public Relations	The Engravers	10.00
5470	Computer Software	Digitex	17,425.00
5490	Consultants	MPE Engineering	1,172.00
5500	Subdivision Notification	Lethbridge Herald	1,083.88
5570	Equipment Repairs & Maintenance	Xerox	771.11
5580	Equipment & Furniture Rentals	Pitney Bowes	297.12
1160	GST Receivable	GST Receivable	1,149.09
		TOTAL	<u>\$25,167.95</u>

(iii) July 2017

5150	Staff Mileage	M. Burla	\$ 253.50
5280	Janitorial Services	Madison Ave Business Services	475.00
5310	Telephone	Bell Mobility	694.84
5320	General Office Supplies	Best Buy	39.99
5320	General Office Supplies	Desjardin Card Services	196.86
5380	Printing & Printing Supplies	Desjardin Card Services	204.96
5350	Postage & Petty Cash	Postage by Phone	2,000.00
5380	Printing & Printing Supplies	Lethbridge Mobile Shredding	23.00
5440	Land Titles Office	Minister of Finance	628.00
5500	Subdivision Notification	Lethbridge Herald	464.52
5531	GIS Grant	Geodesy Group Inc.	143,900.00
5570	Equipment Repairs & Maintenance	Xerox Canada	1,063.19
1160	GST Receivable	GST Receivable	7,358.09
		TOTAL	<u>\$157,301.95</u>

- Geodesy Group Inc. is the company that flew the orthophotos this year (\$143,900). These will be loaded onto the GIS in the next few weeks.

Recommended by: Jim Bester

THAT the Executive Committee approve the Office Accounts of May (\$21,641.50), June (\$25,167.95) and July (\$157,301.95) 2017, as presented.

(b) Financial Statements –

- (i) January 1 - April 30, 2017**
- (ii) January 1 - May 31, 2017**
- (iii) January 1 - June 30, 2017**
- (iv) January 1 - July 31, 2017**

Recommended by: Tom Rose

THAT the Executive Committee approve the following unaudited Financial Statements, as presented:

- January 1 - April 30, 2017
- January 1 - May 31, 2017
- January 1 - June 30, 2017
- January 1 - July 31, 2017

6. DIRECTOR'S REPORT

- The Director has been involved in the preparation of a Municipal Development Plan Guidebook. A draft was provided to the province and a focus group consisting of CAOs from Stavelly, Arrowwood/Milo and Magrath was held. This part will be ready October 16 and the second part (case studies on what is required for an MDP) has a January 2018 deadline.
- A solar group came in to do a presentation to planners.
- The Director will go over some budgeting items at the Board meeting tonight. GIS fees need to be raised 1-2% to cover the costs of a new server and to replace lost revenue from Rocky Mountain House.
- We are currently in the process of scanning all the subdivision files to be linked to the GIS.

7. EXECUTIVE REPORT

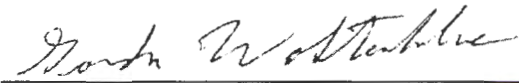
- Committee members reported on various projects and activities in their respective municipalities.

8. ADJOURNMENT

Recommended by: Henry Van Hierden

THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 6:20 p.m. until **Thursday, October 12, 2017 at 7:00 p.m.**

/bj

CHAIR: 

Beaver Mines Community Association Board Meeting
Saturday Oct 21 – Notes (prepared by Lynn Calder on behalf of Stephanie McLarty)

In Attendance:

Pete Falkenberg, Lynn Calder, Mark Pinard, Rob Bronson, Bernie Bonertz, Bob Black, Pat Black, Mike Morley (Past President), Bev Everts, Terry Yagos (MD Councillors)

Absent: Linde Farley, Jeff McLarty, Stephanie McLarty, Jolaine Kelly, Breanne Bennett, Ken Fast, Annie Starzynski (RCMP)

A. Call to order

I. Greetings - Welcome to Bev Everts – new MD Councillor for Division 3.

Bev asked for thanks to Garry for all the work he did for Division 3 during his time in office

II. Presentation of home-made gavel to Pete Falkenberg from Bob & Pat Black

III. Apologies for confusion on start time of today's meeting – many thought it was at 8AM (that is why Jeff and Stephanie were not present)

B. Approval of Agenda

Pat Black moved that agenda be approved.

All in favour.

C. Approval of last meeting minutes

Bob moved that minutes of last meeting be approved.

All in favour.

D. Reports

1. Treasurers report (Lynn)

a. We received \$250 from Cowley landfill for historic markers

b. We got approval for \$2000 from MD/Town Joint Funding for improvements to park – will receive in 2018

c. We have ~\$3700 bank balance as of end August

d. We have about \$200 in petty cash once overdue bar bill at store was paid

e. Will get books audited and submitted to government before year end

E. Outstanding Business

1. Insurance

a. MD extension (Jeff) - Jeff not present. Defer to next meeting.

- Mark noted that MD insurance just covers community event drinking and normal activity in park, not private parties

b. Directors liability insurance (Linde) – Linde not present. Defer to next meeting. Terry was asked if Lundbreck or Castle Mountain have DLR – didn't know

2. Color swatches for water reservoir (Mike) – no action to date

3. Line painting on tennis backboard (Mike) – will do in spring

4. BBQ (Mike) - Mike said price on BBQ increased from \$900 to \$1200 this year, even on sale. After some discussion, agreed it's worth getting the same make as the other. Mark moved to increase budget from \$900 to \$1200 and buy BBQ. Motion carried. Mike to purchase and arrange delivery.
5. Shopvac (Mike) - will buy Shopvac on sale; others to keep an eye out for sales and go ahead and buy if they see a good deal – let Mike know.
6. Fish fry equipment (Stephanie) – Steph not present. Defer to next meeting
7. Pickleball equipment (Pat) - additional net and other equipment purchased and paid for. Being stored in shed.
8. Community bylaw review (Jeff) – Jeff not present. Rob reported on work in progress. Jeff sent email to rest of committee (Breanne and Rob). They have looked at bylaws from 5 other communities. Ours are short compared to others; Priddis has no restrictions; Beaver Mines hamlet definition derived by MD, some associations have a fee; some have voting and non-voting participation. Lynn noted that Castle Mountain Community Association appears not to allow people outside community to be a member but they can be on mailing list.
9. Firesmart (Linde). Linde not present. Rob reported. Team decided not to ask Dave Cox to do Firesmart meeting on Oct 6, as suggested at last Board meeting; Bronson has talked to government liaison. Terry indicated EMS has grant for Firesmart; work with Dave Cox; no need for community to ask for money. Crowsnest Pass had 4 people going through community and cutting down trees. Castle Mountain also has a group. We can do more to educate community. Terry said EMS is planning to get spray wagon. Terry said we might be at beginning of long-term drought so Firesmart increasingly important.
10. Pathway from Beaver Mines to Castle Mountain Resort - Lynn mentioned that this was brought up at CMR open house with Vacation Alberta earlier this year – both groups supportive. Bev mentioned Nov 8th Castle Alberta Tourism open house (4-7) – good opportunity for residents to bring it up.
11. Beaver Mines development (Lynn). Lynn read draft letter to MD requesting area structure plan/municipal development plan. Letter approved and will be submitted to MD for consideration at Nov 7 council meeting. Terry mentioned that there is already a development plan for the hamlet and supported having it updated. Bev to track down copy of this plan. Lynn also brought up subdivision application for McRae lands and indicated that some community members plan to provide comment to Oldman River Regional Services Commission for the Nov 7th Subdivision Authority meeting,

requesting that all hamlet landowners be notified about subdivision applications within or adjacent to hamlet, and that no subdivisions be approved until there is an area structure plan/municipal development plan in place. Lynn will copy BMCA on letter.

12. Water and Sewer (Terry). Historical Resources Impact Assessment being done on Mill Creek Lagoon site; additional soil and bedrock assessment required. If lagoon site not acceptable, will have to consider other options, such as piping sewage to Cowley treatment plant. Terry indicated contracts have been signed for water. Did not know when work would start. Lynn indicated that Wendy Kay told her that as a result of a worldwide shortage of pipe due to Hurricane Irma, construction of pipeline from Cowley to Beaver Mines wouldn't start before January. Discussion of possible water standpipe to allow public/broader region to access potable water – Terry indicated that MD is committed to this but that we need to understand demand. Rob and others expressed concern about locating standpipe within hamlet due to traffic. Terry indicated MD is looking at options all along the pipeline route.

F. New Business

1. Historical markers for miners' cabin foundations in park (Pete)
Money received - \$250. Lynn to ask Farley Wuth regarding content for signs. Pete to arrange signs – likely similar to those for sculpture on highway
2. Possible rebuilding of miner's cabin in the part (Pete). Discussed possibility of rebuilding a miner's cabin as a possible future project. Pete and Mike to look into this further.
3. Pincher Creek Event Calendar. Received request to put our events on Pincher Creek Event Calendar Town is putting out. Decided not to but may consider in 2018 (especially if we can fix date for Fun Run). Pete to contact Marie Everts.
4. Halloween Party (Jeff & Stephanie). J&S not present and not back until day before party. Lynn to contact Jeff and confirm if they need help.

G. Call for adjournment

Pat moved that meeting be adjourned
All in favour
Meeting Adjourned, shortly after 11AM

Action Items (transferred from above)

Pete

- 1) Possible rebuilding of miners' cabin in park (with Mike – no rush)
- 2) Contact Marie Everts declining Pincher Creek Events Calendar

Lynn

- 1) Get books audited and submitted to government before year end
- 2) Contact Farley Wuth (Kootenay Brown Museum) re content for historical markers in park
- 3) Submit letter to MD requesting hamlet area structure plan/municipal development plan with input from community
- 4) Submit letter to Oldman River Regional Services Commission regarding subdivision of McRae lands (copy BMCA)

Jeff

- 1) Update on MD Insurance extension at next meeting
- 2) Update on community bylaws at next meeting

Linde

- 1) Update on Directors Liability Insurance at next meeting
- 2) Update on Fire Smart at next meeting

Stephanie

- 1) Update on Fish Fry equipment at next meeting

Mike

- 1) Purchase and arrange delivery of BBQ this Fall
- 2) Purchase Shop Vac on sale (no rush)
- 3) Follow up regarding colour swatches for reservoir (no rush)
- 4) Paint lines on tennis court backboard (spring)
- 5) Possible rebuilding of miners' cabin in park (with Pete – no rush)

Bev

- 1) Track down existing Beaver Mines hamlet development plan if one exists

CNPC Landfill Board Minutes Sept 20, 2017

**THE CROWSNEST/PINCHER CREEK LANDFILL ASSOCIATION
MINUTES
Sept 20, 2017**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held on Wednesday, Sept 20, 2017 at 9:00 a.m. at the Landfill administration office.

Present: Terry Yagos, Municipal District of Pincher Creek #9
Dean Ward, Municipality of Crowsnest Pass
Dave Filipuzzi, Municipality of Crowsnest Pass
Bill Kovach, Municipality of Crowsnest Pass
Garry Hackler, Village of Cowley
Emile Saindon, Landfill Manager
Jean Waldner, Office Administrator

AGENDA

Dean Ward

Moved the agenda be adopted as presented Carried. 09.20.17-960

MINUTES

Dean Ward

Moved the minutes of July 19, 2017 be adopted as circulated Carried. 09.20.17-961

MANAGER'S REPORT

1. MSW volumes steady.
2. The Industrial cell has been steady.
3. Eco Recycling Station volumes steadily increasing.
4. Received 14 Statements of concern from Alberta Environment, On the incinerator project.
5. Preparing landfill site for winter.
6. Looking to bake scrap in Mid October.
7. Looking to grind wood waste in Mid November.
8. Manager's attending the Recycle Alberta Conference on October 11 – 13, 2017
9. The Landfill submitted a RFP to Eden Valley for waste pick up.

Dave Filipuzzi

Moved that the Manager's report be accepted for information. Carried. 09.20.17-962

FINANCIAL REPORT

The Income Statement and Balance sheet to Sept 15, 2017 were reviewed.

Dean Ward

Moved that the financial reports be accepted for information. Carried. 09.20.17-963

LETTER SENT FROM MANAGER TO THE LANDFILL BOARD OF DIRECTORS ON INCINERATOR CONCERNS

Emile sent a letter of concern to all Directors of the Landfill Board, he invited all members to submit any questions and concerns to us about the proposed incinerator.

We received only one letter from the Town of Pincher Creek. Since sending this request to all the board of directors of our Landfill, Environment and Parks forwarded the 14 statements of concerns sent to them. Two came from our own regional landfill board members and twelve from other concerned parties. Emile went over some of the main questions on their statements of concerns sent to Environment and Parks, and asked our board of Directors if they wanted us to spend more time and money to research some of the answers to the questions on the proposed incinerator?

The current board of Directors unanimously agreed the proposed incinerator should be tabled until after the municipal election is over and let the next directors on the Landfill board decide if more resources should be spent on this matter.

Dean Ward

Moved this matter be tabled for the new Landfill Board of Directors Carried. 09.20.17-964

SORTING FEES FOR MIXED LOADS

Our landfill staff are still spending a lot of time and effort sorting waste loads from members of our region, companies have been sent correspondence and people coming in have been educated on how to sort and why we want them to sort. However, some users don't take our efforts to recycle very serious. After discussing these concerns with our Landfill Board of Directors, they agree that imposing a sorting levy on loads will help educate people on our recycling efforts. So, administration was instructed to write up a waste sorting policy, adding \$100.00 to \$300.00 in levies depending on size of load, to companies and individuals that make our landfill staff spend time sorting waste that should be put in the proper locations.

Bill Kovach

Moved this policy be written, and in effect immediately Carried. 09.20.17-965

SCHOLARSHIP APPLICATION SHANNON TKACHUK

The Board of Directors has accepted Shannon Tkachuk application for a Landfill Scholarship A \$1000.00 will be sent to her after we received confirmation of her 1st semester passing marks.

Dave Filipuzzi

Moved this Scholarship application be accepted Carried. 09.20.17-966

DONATION REQUEST

A Donation request from the Pincher Creek & Area Early Childhood Coalition to aid In helping them with designing and ordering costs of their education material packages.

Bill Kovach

Moved that \$250.00 be donated to help with their design costs. Carried. 09.20.17-967

DONATION REQUEST

A Donation request from The CNP Minor Hockey towards their WHL Thunder Challenge

Bill Kovach

Moved that \$250.00 be donated towards their WHL Thunder Challenge. Carried. 09.20.17-968

DONATION REQUEST

A Donation request from the Beaver Mines Community Association to help fund preparation of historical plaques for the Beaver Mines park.

Bill Kovach

Moved that \$250.00 be donated to help with their plaques. Carried. 09.20.17-969

DONATION REQUEST

A Donation request from Brighter Futures Project to help fund their Rural Pop-Up Play Program.

Bill Kovach

Moved that \$250.00 be donated to help their Rural Pop-Up Play Program Carried. 09.20.17-970

DONATION REQUEST

A Donation request from The Oldman River Antique Equipment and Threshing Club to help Fund their Fall Fair. Replacement of walkways.

Bill Kovach

Moved that \$250.00 be donated to help with their Fall Fair Carried. 09.20.17-971

DONATION REQUEST

A Donation request from The Pincher Creek Skating Club to help fund their Skating Carnival

Bill Kovach

Moved that \$250.00 be donated to help with their Skating Carnival Carried. 09.20.17-972

DONATION REQUEST

A Donation request from Tori Wakaluk to help fund her going to Poland for the World Dance Championship.

Bill Kovach

Moved that \$250.00 be donated to Tori for her Dance Championship Carried. 09.20.17-973

GUEST SPEAKER

Andrea Morehouse and Jeff Bectell from Waterton Biosphere were our guest speakers.

They gave us some information on the dead stock program that they worked with when the Cardston Cargil plant was still operating. They believe that composting of dead stock is the Most convenient and cost-efficient way to deal with dead animals. The Landfill Directors stated that it was discussed years ago of the possibility of operating a composting facility

here at the Crowsnest/Pincher Creek Landfill it was decided that for a number of reasons it wouldn't work here. We welcomed our guest speakers to please forward some more information to the Landfill administration to look into this in the future.

Dean Ward

Moved this presentation be accepted for future information.

Carried. 09.20.17-974

Correspondence:

Thank you card was distributed from the Pass Piranhas Swim Club

NEXT MEETING DATES

~~October 4, 2017~~ Cancelled

November 18, 2017

~~December 13, 2017~~ Cancelled

Tabled Items

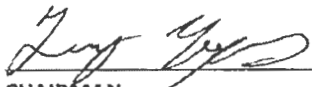
Incinerator questions and concerns Tabled for new Landfill Board of Directors

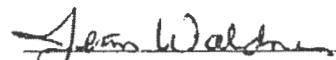
ADJOURNMENT

Garry Hackler

Moved the meeting adjourn at 10:55 a.m.

Carried. 09.20.17-975


CHAIRMAN


SECRETARY